



Meeting: **SCRUTINY COMMITTEE**  
Date: **20 SEPTEMBER 2011**  
Time: **5.00PM**  
Venue: **COMMITTEE ROOM**  
To: **Councillors I Chilvers, M Dyson, K Ellis, M Hobson, D Mackay, Mrs W Nichols (Chair), C Pearson, D Peart, R Price (Vice Chair)**

## Agenda

### 1. Apologies for absence

### 2. Disclosures of Interest

Members of the Scrutiny Committee should disclose personal or prejudicial interest(s) in any item on this agenda.

### 3. Minutes

To confirm as a correct record the minutes of the proceedings of the meeting of the Scrutiny Committee held on 27 July 2011 (pages 3 to 7 attached).

### 4. Chair's Address to the Scrutiny Committee

### 5. Crime and Disorder Review – Report SC/11/4

Chief Inspector Richard Anderson, Ian Wolstenholme North Yorkshire Police Authority, Ian Cunningham, North Yorkshire Police, Senior Analyst and Colin Moreton, Community Safety Partnership Officer, Selby in attendance (pages 8 to 79 attached).

### 6. 1<sup>st</sup> Interim Corporate Plan Progress - Report SC/11/5

Report of the Director of Community Services (pages 80 to 92 attached).

### 7. New Homes Bonus Scheme – Report SC/11/6

Report of the Executive Director (S151) (pages 93 to 96 attached).

### 8. Access Selby Service Provision – Waste Collection and recycling Report SC/11/7

Report of the Senior Contracts Officer (pages 97 to 99 attached).

**9. Section 106 Agreements – Report SC/11/8**

Report of the Executive Director (S151) (pages 100 to 106 attached).

**10. Scrutiny Committee Work Programme**

To consider the Scrutiny Committee's Work Programme (pages 107 to 108 attached).

**M Connor**  
**Chief Executive**

<b>Dates of next meetings</b>
25 October 2011 (Provisional)
22 November 2011
20 December 2011 (Provisional)
31 January 2012 (Provisional)
21 February 2012 (Provisional)
20 March 2012
23 April 2012 (Provisional)

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## Scrutiny Committee

Venue: Committee Room 2

Date: 27 July 2011

Present: Councillor Mrs W Nichols (Chair), Councillor I Chilvers, Councillor M Dyson, Councillor K Ellis, Councillor C Pearson, Councillor D Peart and Councillor R Price

Apologies for Absence: Councillor M Hobson

Also Present: Councillor Mrs D Davies, Councillor J McCartney, Councillor Mrs M McCartney, Councillor C Metcalfe, Councillor R Packham, Richard Owens (NYCC Passenger Transport Team), Stuart Bear and Michael Watson (Arriva)

Officers Present: Jonathan Lund, Deputy Chief Executive; Karen Iveson, Executive Director; Rose Norris, Director of Communities Selby; Sarah Smith, Business Manager (for agenda item 4); Richard Besley and Karen Mann, Democratic Services

### 1. Minutes

#### **RESOLVED:**

**To receive and approve the minutes of the Scrutiny Committee held on 21 June 2011 and they are signed by the Chair.**

### 2. Declarations of Interest

There were no declarations of interest.

### 3. Chair's Address to the Scrutiny Committee

The Chair welcomed councillors to the meeting and informed Councillors

the Committee had received a Call-In, that would be discussed as the final item of business as a Part 2 item.

#### **4. Scrutiny Report S/11/1 – Call-In Executive Decision E/11/6 Selby College Sports Pitch Report Back**

The Executive Director (S151) informed the Committee that the matter on the above report went back to the Executive meeting on 7 July with the recommendation from Scrutiny that report E/11/6 be reconsidered.

After consideration the Executive reaffirmed its original decision and the report was agreed.

#### **5. Scrutiny Report S/11/4 – Transport Provision (April 2011 Round of Cuts to Bus Services and Impact on Communities)**

The Chair welcomed the visitors, Richard Owens (NYCC Passenger Transport Team), Stuart Bear and Michael Watson (Arriva).

The Chair asked that Councillors put their submitted questions first, allowing follow on questions to follow.

Councillor Dyson raised a question on Funding / subsidies. Richard Owens, NYCC, updated that the County Council team had looked at services and providers and at areas available for subsidy.

Councillor Pearson raised a question about Sunday bus services on Bank Holidays. Arriva informed the Committee that Sundays and Bank Holidays did not attract subsidies from NYCC and that the Company could not operate a commercial service when subsidy was unavailable.

Mr Watson (Arriva Area Manager) was not aware of Selby's Bank Holiday markets and Councillors confirmed that the majority of shops were open in the town centre on a Bank Holiday. Richard Owens (NYCC) will discuss the Bank Holiday provision with Arriva.

Councillors felt that should a reduced service be continued consideration should be given to "peak" times.

Councillors were concerned that cuts to bus services seemed to go against national policy with the Government encouraging the use of public transport and asked if further cuts were being considered?

Councillor Packham highlighted the Selby/Leeds service via Sherburn was used by people going to and from work. Councillor Packham asked if there were any options available for NYCC to look at re-instatement of services?

Arriva confirmed that cuts were not taken lightly and part of the new area manager's remit was to look at encouraging bus use and promoting bus services. He confirmed a wish to talk with NYCC further. Prior to the cuts Arriva looked at everything that was a commercial liability however they would be willing to work with NYCC to look at re-instatement of services as long as they were viable.

They will maintain their promotion through adverts and literature but would like to work with the Council at targeting community groups.

Mr Owens (NYCC) confirmed that Parish/Local services are available but difficult to maintain. It costs around £40 an hour to run a bus, so a service is dependent on full fare paying customers.

Mr Owens felt that Arriva had acted responsibly as some of the services cut, including Selby/Leeds had poor patronage, with single occupancy figures and that the first journey out of Selby had been part funded by the West Yorkshire Passenger Transport Executive (WYPTE).

In response to the questions set by Councillor Price, Mr Watson (Arriva) confirmed that before the cuts Arriva were a growing business and continued to improve service delivery. Punctuality is currently the highest it has been and refurbishment of vehicles is high on their agenda. They could close the Selby depot and support the area out of other depots with a loss of 100 jobs but that is not their wish. The process they went through involved working with staff to maintain the business.

For young people, Arriva offer discount tickets to students at Selby College, and to support leisure activities there is the Xscape bus service, though Councillor Price was concerned that that service was unavailable to young people living in the south of the district.

On the matter of an initiative introduced in Whitby, Mr Owens informed the Committee that the service was supported by a fare supplement to the user of £2.00. Though the service had not been used greatly, there has now been a reduction in the supplement to £1.00 and it is hoped passenger numbers will improve.

Both Arriva and NYCC are keen to support services but they will be affected by lack of usage and if people can park in Selby for 50p rather than pay £1.00 on a bus they are going to continue to drive.

The Chair welcomed the work of Arriva and the North Yorkshire County Council's Transport Provision Team in promoting services and thanked the speakers for attending. He urged all parties to work with tenants, residents and CEFs to advertise and interact with our communities.

**RESOLVED:**

**To receive and note the report.**

## **6. New Homes Bonus – Work Programme Item**

The Chair asked that this item be placed on the Work Programme for the next meeting.

The Executive Director explained that New Homes Bonus (NHB) is based on growth in the Council's tax base from new homes etc. The committee need to establish where this growth is and should consider whether any infrastructure could be improved.

The Committee will consider the NHB Scheme and put options forward to the Executive for them to consider.

The Chair agreed that Councillors consider the impact in their own Wards.

The Executive Director, with officers, will prepare a background paper on NHB. The Chair asked the Committee to gather information of growth within their own Wards and to feed back to the Executive Director by the end of August any information gathered so the information can be circulated prior to the next meeting on 20 September 2011.

## **7. Scrutiny Work Programme**

New Homes Bonus will be added to the September meeting and it was agreed to invite representatives from North Yorkshire Police to attend the item on Crime and Disorder.

The Democratic Services officer informed the Committee that the MP, Nigel Adams, had been invited to attend the November meeting as per Work Programme. However, as the House would be in session it would be unlikely he could attend. It was agreed to explore the possibility of setting up a video conference link with Mr Adams. The Democratic Services officer to arrange.

It was agreed by the Committee to move into Private Session to discuss the Call-In item.

## **8. Private Session**

**Resolved: In accordance with Section 100(A)(4) of the Local Government Act 1972 and in view of the nature of the business to be transacted, to exclude the press and public from the meeting during discussion of the following item as there is likely to be disclosure of exempt information.**

**9. Report S/11/5 Call-In Executive Decision E/11/15 – Review of Countryside Management**

Executive decision **E/11/15** called-in by Scrutiny was discussed and Executive Member, Councillor C Metcalfe attended the meeting, along with Executive Director, Rose Norris and Business Manager, Sarah Smith.

The Committee were given the opportunity to question the Executive Member and Business Manager as well as hear the views of Councillor J McCartney, who had initiated the call-in.

**RESOLVED:**

- i. To receive and note report S/11/5;**
- ii. Executive Decision E/11/15 – Review of Countryside Management is a valid call-in;**
- iii. That Scrutiny Committee endorse Executive Decision E/11/15 – Review of Countryside Management, of 7 July 2011;**
- iv. To place Countryside Management onto the Scrutiny Committee Work Programme**

The meeting concluded at 7.50pm.



**Report Reference Number S/11/4**

**Agenda Item No: 5**

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**To: Scrutiny Committee**  
**Date: 20 September 2011**  
**Author: Karen Mann, Democratic Service Officer**  
**Lead Officer: Karen Iveson, Executive Director**

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**Title: Crime and Disorder Review**

**Summary:**

North Yorkshire Police Authority (NYPA) have provided a summary of the Safer Neighbourhood Teams, Priority Settings, in table format, Appendix A, a Service Standards Performance Report up to July 2011, Appendix B and Crime Data up to August 2011, Appendix C.

Selby District Community Safety Partnership (CSP) has prepared a Performance Management Report, Appendix D, which provides Crime and Anti-Social Behaviour Statistical information in Selby area.

The CSP Officer has prepared a progress report showing how they will achieve the CSP Priorities for 2011, Appendix E.

**Recommendations; That**

- i. Scrutiny Committee note the information provided by North Yorkshire Police Authority (NYPA) covering Safer Neighbourhood Teams Priority Setting (Appendix A) and comment on the priorities, past and present that have been set for the district**
  - ii. Scrutiny Committee note and make comments on the Service Standards Performance (Appendix B) and Crime Data (Appendix C) provided by NYPA**
  - iii. Scrutiny Committee note and comment on the report provided by the Community Safety Partnership (Appendix D)**
  - iv. Scrutiny Committee members note the Progress Report (Appendix E), scrutinise and question our partners, Community Safety Partnership on community safety issues**
- 1. Introduction and background**
    - 1.1 The Community Safety Partnership Management Report (Appendix D) details the crime types for 2011/12 to 2013/14 period, the end of year



forecast totals and cumulative totals, previous years outturns and future milestone targets. Monthly data is provided from the previous two years and the graph depicts the previous year monthly totals.

- 1.2 As part of the police reform and social responsibility bill and the national agenda for Safer Neighbourhoods, every quarter the Safer Neighbourhood Teams identify three key policing priorities (Appendix A) for an inspector led area, this is done in consultation with the local community partly through the Community Engagement Forums.
- 1.3 The Police website [www.police.uk](http://www.police.uk) interactive map, which was launched on the 31 January 2011, allows access to six categories of crime these are: burglary, robbery, vehicle crime, violence, other crime and anti-social behaviour. The crime data on the attached (Appendix C) allows members to assess crime levels within their area whilst comparing them against other command areas. The report will illustrate trends in all the six categories.

## **2. The Report**

- 2.1 The attached NYPA crime data August 2011 (Appendix C) illustrates the trends in all six crime categories and highlights Selby Rural and Selby Town areas. Interactive maps can be accessed on computers and mobile phones which will open the door on crime and policing information allowing people to view crimes including burglary, violence and anti-social behaviour in their areas. This transparent new level of crime and local policing information will ensure people can tell forces what their concerns about crime and disorder are.
- 2.2 North Yorkshire Safer Neighbourhood Teams must target Community Safety issues that matter most to the public and focus resources to ensure positive community outcomes. Safer Neighbourhood Priority settings (Appendix A) identify concerns raised by the residents in the area, enabling local consultation to influence policing when tackling local issues. Issues that are not resolved within the quartile time span are subsequently rolled forward to the next quartile until successfully actioned.
- 2.3 NYPA have provided statistical information with regard to service standards and performance related data (Appendix B). Three key areas are reported on:  
  
“We are committed to being there when you need us”  
“We are committed to being your Local Police Service”  
“We are committed to listening to you”
- 2.4 The areas on the performance report highlighted in red are areas that are below the set target and in need of improvement.

2.5 Colin Moreton, Community Safety Partnership Officer, for Selby has prepared a report showing an update on the progress made to achieve the CSP Priorities for 2011 (Appendix E, F and G).

2.6 Questions raised by Councillors are below:

<b>Cllr</b>	<b>Question</b>
Pearson	With the spreading thin of the available force once a disorder is reported the response time for an officer to attend, especially in the villages is unacceptable. Can you give this committee that the response times will improve.
Pearson	The non emergency line to report incidents (08456060247) is very user unfriendly. First you are asked if you know the extension you require please key it in or if you take the second option to speak to the operator, the latter is what most people choose which gets you connected to nobody. Can this be improved?
Chilvers	There have been several break-ins in the Brayton and surrounding villages, apart from having our homes alarmed, and living in neighbourhood watch areas, how do we prevented these crimes. Are there any new initiatives in the pipeline?

**Contact Officer:**

***Karen Mann, Democratic Services***

- Appendix A: Safer Neighbourhood Team Priority Setting Table**
- Appendix B: Service Standards Performance Report for July 2011**
- Appendix C: NYPA Crime Data to August 2011**
- Appendix D: Community Safety Partnership Performance Management Report**
- Appendix E: CSP Officers Progress Report**
- Appendix F: CSP Minutes of the Alcohol, Violence & Night Economy WG**
- Appendix G: CSP Minutes of the ASB Task Group 31.8.11**

Safer Neighbourhood Area	Quarter 1	Age of Priority – Indicates how long the issue has been a community concern without a satisfactory resolution	Actions in place to resolve Community identified issues
	Priorities 11/12		
Selby Rural	1. Poaching across the district	Priority in place 18 months	<p>Operation JUMBO has been the main driver for dealing with and preventing trespass on land, the illegal taking of game and poaching. Working with an ever increasing membership of “Rural Watch” officers have carried out patrols and specifically resourced operations to tackle the issue. Through CEF funding “zero tolerance” signage has been placed at hotspots throughout the district, warning letters have been posted to all known suspects. Many arrests have been prosecuted and the outcomes publicised through our NHW network, press and website. Feedback is given at all relevant CEF meetings directly to the audience.</p> <p>OP Jumbo has gone back onto the District’s Tactical Plan since the beginning of Sept 2011.</p> <p>All relevant intelligence is recorded under Operation Jumbo</p>
Selby Rural	2. Metal thefts across the District	Priority in place 18 months	<p><b>Operation Tailor</b> has been the main drive to reduce and detect metal thefts.</p> <p>Working with a regional team of Inspectors Richard Abbott has secured cross border cooperation regarding this issue. Officers have carried out patrols and specifically resourced operations to tackle the issue. Many arrests have been prosecuted and the outcomes publicised through our NHW network, press and website. Feedback is given at all relevant CEF meetings directly to the audience.</p> <p>Metal yards are visited and the items weighed in compared to those stolen in the area.</p> <p>Work is on going to work in partnership with mobile phone companies to protect radio masts where batteries are being stolen from.</p> <p>Many press releases and radio interviews have been done to highlight the issue and increase calls to police if suspicious incidents are seen.</p>

Safer Neighbourhood Area	Quarter 1	Age of Priority – Indicates how long the issue has been a community concern without a satisfactory resolution	Actions in place to resolve Community identified issues
	Priorities 11/12		
Selby Town	1. Night Time Economy, including ASB in Robert Street and Audus Street	New Priority	<p><b>Operation URSINE</b> has been the main drive to reduce and detect ASB and crime relating to the night time economy. Each Thurs – Sat the operation is tasked to specific officers to work with the night marshals. A running log is kept of incidents and actions.</p> <p>The bylaw to deal with urinating in a public place has been a success with several people being prosecuted.</p> <p>Colin Moreton, the CSP officer, has continued the Night time Economy Group, to oversee an action plan to deal with the issue.</p>
Selby Town	2. ASB Staynor Hall Est. Youths causing minor damage to gardens	New Priority	A Task and Finish group, working from the town CEF has addressed the matter. Local officers are tasked with patrol to the area.
<b>Resolved Priorities from prior Quarter</b>			
Safer Neighbourhood Area	Resolved Priority	Age of Priority and resolution date	Actions taken to resolve Community identified issues
Selby Town	1. Class A drug dealing, Charles Street area	12 Month Resolved April 2011	
Selby Town	2. Scrap metal thefts	12 Months	

Safer Neighbourhood Area	Quarter 1	Age of Priority – Indicates how long the issue has been a community concern without a satisfactory resolution	Actions in place to resolve Community identified issues
	Priorities 11/12		
		Resolved April 2011	



### WE ARE COMMITTED TO BEING THERE WHEN YOU NEED US:

Key Performance Indicator	Objective	Year To Date			Comparing Jul-11 to an average month				Compared to other SNCs
		2011/12	2010/11	+/-	Jul-11	Average	+/-	Trend	
(NYP) % of emergency calls answered within 10 seconds:	Achieve 90%	81.4%	96.5%	-15.1%	77.4%	95.4%	-18.0%	Deteriorating	n/a
(NYP) Avg time to answer an emergency call (seconds):	Achieve 10 Seconds	8.3	4.0	4.3	10.0	4.3	5.7	Deteriorating	n/a
(NYP) % of non emergency calls answered within 30 seconds:	Achieve 90%	82.5%	93.0%	-10.5%	74.1%	90.4%	-16.2%	Deteriorating	n/a
Attendance to Immediate Urban incidents within 15 minutes:	Improve on 81.1%	85.5%	81.8%	3.8%	89.0%	83.8%	5.3%	Improving	
Attendance to Immediate Rural incidents within 20 minutes:	Improve on 76.9%	86.0%	81.8%	4.3%	85.0%	83.0%	2.0%	Improving	+
Attendance to Vulnerable Person Incidents within 60 minutes:	Improve on 70.5%	68.3%	71.8%	-3.5%	71.0%	72.0%	-1.0%	Deteriorating	
Attendance to Priority Incidents within 60 minutes:	Monitor	79.5%	76.3%	3.3%	79.0%	77.1%	1.9%	Improving	
% of victims satisfied with the time it took to arrive:	Monitor	90.5%	80.2%	10.2%	90.5%	83.3%	7.2%	Improving	

### WE ARE COMMITTED TO BEING YOUR LOCAL POLICE SERVICE:

Key Performance Indicator	Objective	Year To Date			Comparing Jul-11 to an average month				Compared to other SNCs
		2011/12	2010/11	+/-	Jul-11	Average	+/-	Trend	
% of victims satisfied with ease of contact:	Monitor	94.4%	97.8%	-3.4%	94.4%	96.6%	-2.2%	Deteriorating	

### WE ARE COMMITTED TO LISTENING TO YOU:

Key Performance Indicator	Objective	Year To Date			Comparing Jul-11 to an average month				Compared to other SNCs
		2011/12	2010/11	+/-	Jul-11	Average	+/-	Trend	
% of victims satisfied with actions taken by NYP:	Monitor	81.6%	82.4%	-0.9%	81.6%	80.9%	0.6%	Deteriorating	
% of victims who felt informed about what the police would do regarding their crime/incident:	Monitor	56.9%	67.8%	-10.9%	56.9%	64.1%	-7.2%	Deteriorating	
% of victims who thought their questions were answered adequately:	Monitor	79.8%	83.9%	-4.2%	79.8%	82.3%	-2.5%	Deteriorating	-
% of victims who felt reassured by what the police did:	Monitor	87.4%	89.0%	-1.6%	87.4%	87.4%	0.0%	Improving	
% of victims satisfied with the treatment they received:	Monitor	88.4%	93.9%	-5.5%	88.4%	91.7%	-3.3%	Deteriorating	-
% of victims satisfied with being kept informed of progress (follow up):	Achieve 73%	68.7%	66.7%	2.0%	68.7%	66.5%	2.2%	Improving	
% of victim given updates without asking:	Monitor	55.0%	49.5%	5.5%	55.0%	48.9%	6.1%	Improving	
% of victims satisfied with overall service:	Achieve 85%	81.2%	84.3%	-3.1%	81.2%	83.3%	-2.1%	Deteriorating	

**Notes:**

User Satisfaction Survey data is based on a representative sample of Burglary, Violence, Autocrime and RTC victims and is captured and produced in accordance with Home Office guidance. If the current month's performance is highlighted in red or green this means it represents a statistically significant change from 2010/11 performance. Trend analysis is calculated based on the latest 3 months of data. SNC comparison shows where an SNC is an outlier in comparison to its peers. This is represented by '+' (better) or '-' (worse).

All crimes that are reported to the police are illustrated in the crime data table. They've been grouped into six categories to protect people's privacy. This should mean that more sensitive crimes won't be attributed to a particular area. The six categories are: Burglary, Anti-social behaviour, Robbery, Vehicle crime, Violent crime, Other crime, The total crime figure is also displayed. The data is supplied by North Yorkshire Police force from their crime and incident recording systems. The information and figures contained with the table are subject to change as crimes types can be reclassified following investigation.

Month	Neighbourhood	All crime and ASB		Burglary		Anti-social behaviour		Robbery		Vehicle crime		Violent crime		Other crime	
		2010	2011	2010	2011	2010	2011	2010	2011	2010	2011	2010	2011	2010	2011
Aug10/Aug11	Selby District	852		50		419		1		18		67		297	
Jul 10/Jul 11		892	657	68	44	427	336	0	0	16	39	55	58	326	150
Jun 10 /Jun 11		935	639	61	42	395	309	3	2	32	33	75	81	369	172
May 10/May 11		864	583	47	30	380	286	2	3	22	40	69	62	344	154
Apr 10 / Apr11		849	690	49	48	410	351	1	1	10	37	60	62	319	191
Mar 10 / Mar11		717	625	42	58	340	315	3	4	22	22	57	62	253	164
Feb 10 / Feb 11		632	554	38	46	269	226	2	3	24	35	46	71	253	173
Jan 10 / Jan 11		750	576	40	48	355	250	2	0	25	15	51	91	277	172

Home Office definition of “Other Crime“ Concealing an Infant Death Close to Birth, Bigamy, Going Equipped for Stealing, Blackmail, Kidnapping, Treason, Treason-Felony, Riot, Violent Disorder, Other Offences against the State or Public Order, Perjury, Libel, Offender Management Act, Betting, Gaming and Lotteries, Aiding Suicide, Immigration Acts, Perverting the Course Justice, Absconding from Lawful Custody, Other Firearms Offences, Customs and Revenue Offences, Bail Offences, Trade Descriptions etc, Health and Safety Offences, Obscene Publications etc, Protection from Eviction, Adulteration of Food, Other Knives Offences, Public Health Offences, Planning Laws, Disclosure, Obstruction, False or Misleading Statements etc, Dangerous Driving

Month	Neighbourhood	All crime and ASB		Burglary		Anti-social behaviour		Robbery		Vehicle crime		Violent crime		Other crime	
		2010	2011	2010	2011	2010	2011	2010	2011	2010	2011	2010	2011	2010	2011
Aug	Selby Town	268		11		146		1		4		46		60	
Jul		269	266	21	9	157	159		0	2	6	24	32	65	60
Jun		318	265	20	10	165	129		1	7	6	45	47	81	72
May		355	254	19	8	189	130	2	2	9	8	40	33	96	73
Apr		305	287	13	18	170	140	1	0	2	13	38	35	81	81
Mar		248	255	20	15	130	125	2	1	6	2	26	37	64	75
Feb		210	230	15	16	89	87		3	9	7	27	46	70	71
Jan		238	235	10	19	139	95	1	0	8	5	23	48	57	68

Month	Neighbourhood	All crime and ASB		Burglary		Anti-social behaviour		Robbery		Vehicle crime		Violent crime		Other crime	
		2010	2011	2010	2011	2010	2011	2010	2011	2010	2011	2010	2011	2010	2011
Aug	Selby Rural	584		39		273		1		14		21		237	
Jul		623	391	47	35	270	207	0	0	14	33	31	26	261	90
Jun		617	374	41	32	230	180	3	1	25	27	30	34	288	100
May		509	329	27	30	191	156	0	1	13	32	29	29	248	81
Apr		544	403	36	30	240	211	0	1	8	24	22	27	238	110
Mar		469	370	22	43	210	190	1	3	16	20	31	28	189	89
Feb		422	324	23	30	180	139	2	0	15	28	19	25	183	102
Jan		512	341	30	29	216	155	1	0	17	10	28	43	220	104



**Ward Crime Data** – Ward level Crime data for the month of July 2011 supplied by North Yorkshire Police at ward level. The intention is to provide members with an indicator as to where crime is concentrated as opposed to the overall data illustrated in the prior tables

Month	Ward	Other	Vehicle	Violence	ASB	Burglary	All Crime
July 2011	Appleton Roebuck	5		1	4	1	11
July 2011	Barlby	4		2	24	3	33
July 2011	Brayton	7	2		15		24
July 2011	Camblesforth	11	6	7	23	1	48
July 2011	Cawood with Wistow	6		1	3	1	11
July 2011	Eggborough	5	2	3	16	7	33
July 2011	Fairburn with Bortherton	6	4	2	13	4	29
July 2011	Hambleton	5	1		19	3	28
July 2011	Hemingbrough	5			13	4	22
July 2011	Monk Fryston & South Milford	4	2	2	27	1	36
July 2011	North Duffield	1	1		6		8
July 2011	Riccall with Escrick	2	1		4	1	8
July 2011	Saxton & Ulleskelf	1			7		8
July 2011	Selby North	30	1	14	59	5	109
July 2011	Selby South	19	3	17	78	3	120
July 2011	Selby West	2		1	6	1	10
July 2011	Sherburn in Elmet	13	6	3	20	2	44
July 2011	Tadcaster East	3	3	6	11	4	27
July 2011	Tadcaster West	9	2	1	6		17
July 2011	Whitley	8	5	2	11	3	27

**Most Similar Groups** (MSGs) identified by the Home Office. These groups provide a benchmark for comparison of crime rates and other indicators with similar areas elsewhere in England & Wales. They also help to identify similar areas which are performing well, to promote the sharing of good practice, CSPs are compared with up to 14 other similar units.

**How are the Most Similar Groups calculated?** A number of socio-demographic and geographic variables were identified which are strongly linked to increased levels of crime, fear of crime, or incidents. Socio – demographic variables used are percentage of overcrowded households, percentage of single parent households, percentage of terraced households, percentage of population that are long-term unemployed, census output area density, population sparsity. These variables were then combined using a technique called Principal Component Analysis (PCA) to determine new, independent factors that best describe the variation between areas. The Most Similar Groups are determined by identifying the units which are most similar on the basis of these factors

Area	Crimes per 1000 Residents / Most Similar Group Ranking (1 <sup>st</sup> being the safest 15 <sup>th</sup> being the least safe)													
	Jan 11		Feb 11		March 11		April 11		May 11		June 11		July 11	
	Rank	Crimes	Rank	Crimes	Rank	Crimes	Rank	Crimes	Rank	Crimes	Rank	Crimes	Rank	Crime
Overall Crime	8	10.83	6	10.19	5	11.31	4	11.60	4	11.34	5	11.64	3	10.9
Robbery	2	0.01	6	0.06	14	0.10	13	0.10	12	0.09	11	0.07	6	0.06
Vehicle Crime	1	0.69	1	0.07	1	0.86	6	1.14	6	1.19	11	1.33	10	1.37
Domestic Burglary	7	1.42	8	1.24	8	1.54	10	1.45	11	1.48	8	1.33	8	1.39
Non Domestic Burglary	10	1.0	10	1.02	10	1.18	12	1.21	11	1.12	8	1.0	6	0.92
Violent Crime	13	2.95	12	2.81	13	2.97	8	2.67	5	2.54	9	2.71	7	2.58
Drug Offences	15	1.25	15	1.37	15	1.33	15	1.24	15	0.96	15	0.97	15	0.91

Selby most similar family group

*Braintree, Selby, Lichfield, South Derbyshire, Daventry, Hinckley and Bosworth, East Northamptonshire, Melton, Babergh, South Kesteven, Amber Valley, East Riding of Yorkshire, North Warwickshire, Wyre Forest .*

*Information source – Home Office and North Yorkshire Police*

# CSP Performance Management

## Selby

### 2011 - 14

## **Guidelines and Instructions**

**This is the updated version of the North Yorkshire CSP Analyst supplied Crime and ASB Statistics**

### Changes that have been made include

- 1) Update on Crme types for 2011/12 to 2013/14 period
- 2) Sections in order of:
  - Acquisitive Crime*
  - Anti-Social Behaviour*
  - Violent Crime*
  - Business Crime*
  - Iquanta Comparison*
- 3) End Year Forecasted Totals / Cumulative Totals
- 4) Previous Yearly Outturns and Future Milestone Targets
- 5) Monthly Data from two previous years / Previous Years Monthly totals on Graph
- 6) Position in CSP family from Iquanta - with should help to show how the CSP is performing comparatively

### How to read the Data

- 1) The graphs for each of the Indicator types show the target for 2013/14 (pink line), the monthly outturns (blue columns), the previous years monthly outturns (light blue columns) and a rolling average line to give some indication of progress (red line with triangles)
- 2) The Iquanta position in family graphs show the position of the CSP out of 15 CSP's within it's family grouping, with 15 being the worst performing and 1 being the best performing. The graph hopes to show how if the CSP is moving up or down it's family

## Selby - NI 16 - Serious Aquisitive Crime

### Totals

**Target 2013-14**

562

**Forecast**

**629**

**Cumulative**

262

**Target Monthly Total**

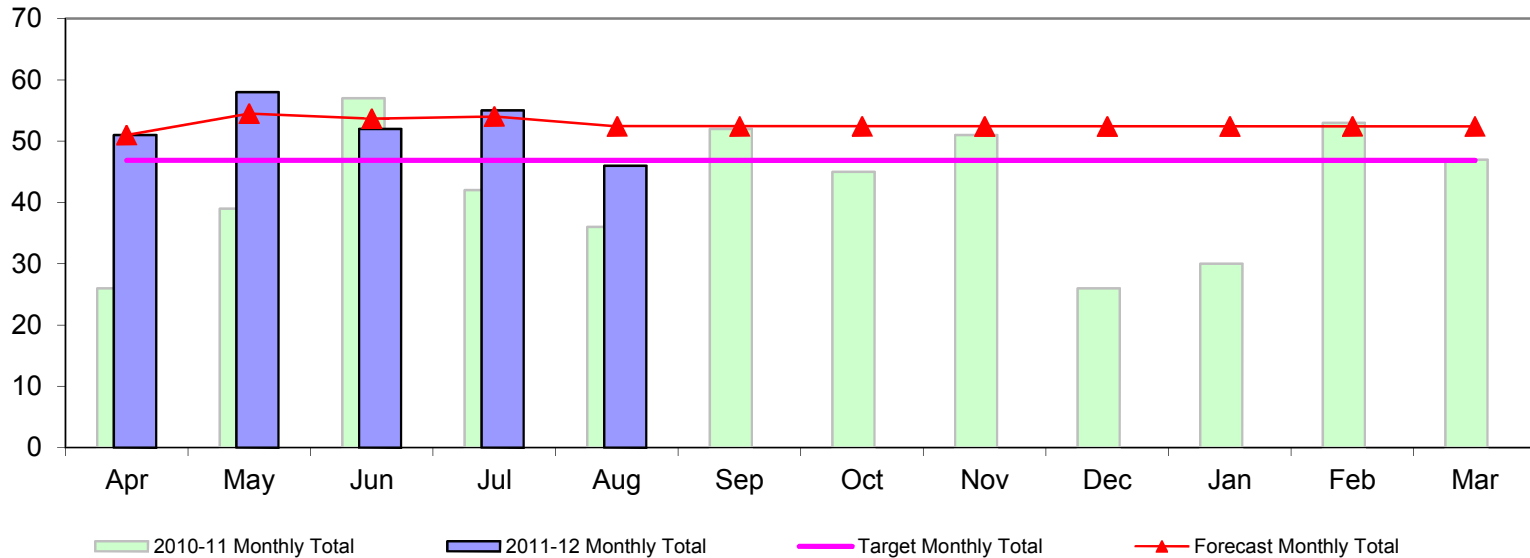
46.8

**Previous Years**

2007-08	881
2008-09	878
2009-10	624
2010-11	504

**Milestone Targets**

2011-12	593
2012-13	577
2013-14	562



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2011-12	2010-11	2009-10
Apr	51	26	64
May	58	39	54
Jun	52	57	58
Jul	55	42	63
Aug	46	36	36
Sep		52	43
Oct		45	66
Nov		51	60
Dec		26	52
Jan		30	43
Feb		53	49
Mar		47	36

## Selby - Domestic burglary (incl. attempts)

### Totals

**Target 2013-14**

176

**Forecast**

**204**

**Cumulative**

85

**Target Monthly Total**

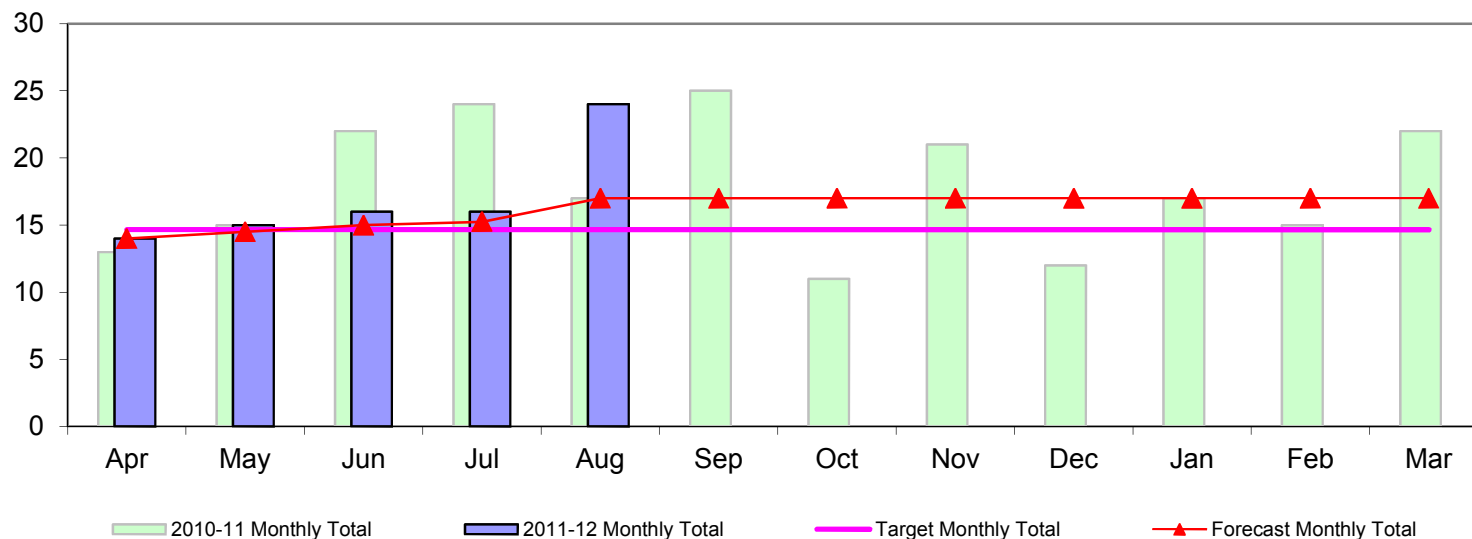
14.7

**Previous Years**

2007-08	276
2008-09	240
2009-10	195
2010-11	214

**Milestone Targets**

2011-12	185
2012-13	180
2013-14	176



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)**
- 2) Forecasted annual total based upon a moving average of months**  
(There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2011-12	2010-11	2009-10
Apr	14	13	10
May	15	15	17
Jun	16	22	15
Jul	16	24	15
Aug	24	17	16
Sep		25	13
Oct		11	21
Nov		21	25
Dec		12	19
Jan		17	14
Feb		15	19
Mar		22	11

## Selby - Theft from a vehicle (incl. attempts)

### Totals

**Target 2013-14**

240

**Forecast**

**293**

**Cumulative**

122

**Target Monthly Total**

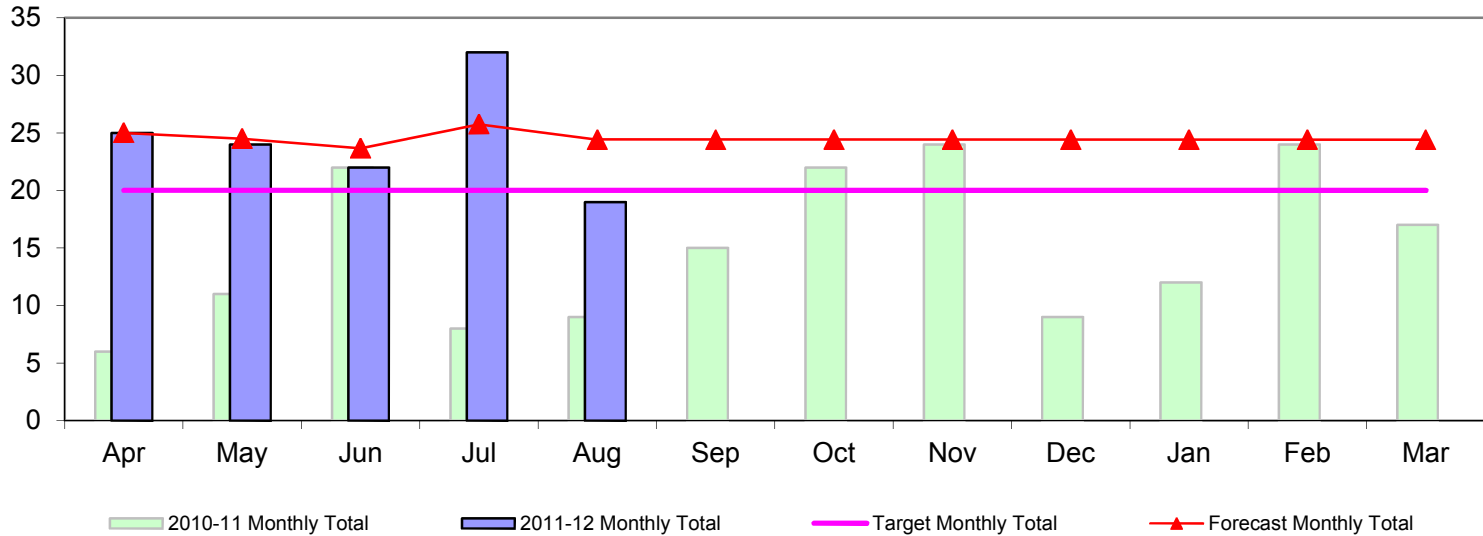
20.0

**Previous Years**

2007-08	322
2008-09	411
2009-10	267
2010-11	179

**Milestone Targets**

2011-12	254
2012-13	247
2013-14	240



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2011-12	2010-11	2009-10
Apr	25	6	30
May	24	11	27
Jun	22	22	31
Jul	32	8	22
Aug	19	9	12
Sep		15	18
Oct		22	30
Nov		24	25
Dec		9	21
Jan		12	16
Feb		24	20
Mar		17	15

## Selby - Theft or unauthorised taking of vehicle (incl. attempts)

### Totals

**Target 2013-14**

126

**Forecast**

113

**Cumulative**

47

**Target Monthly Total**

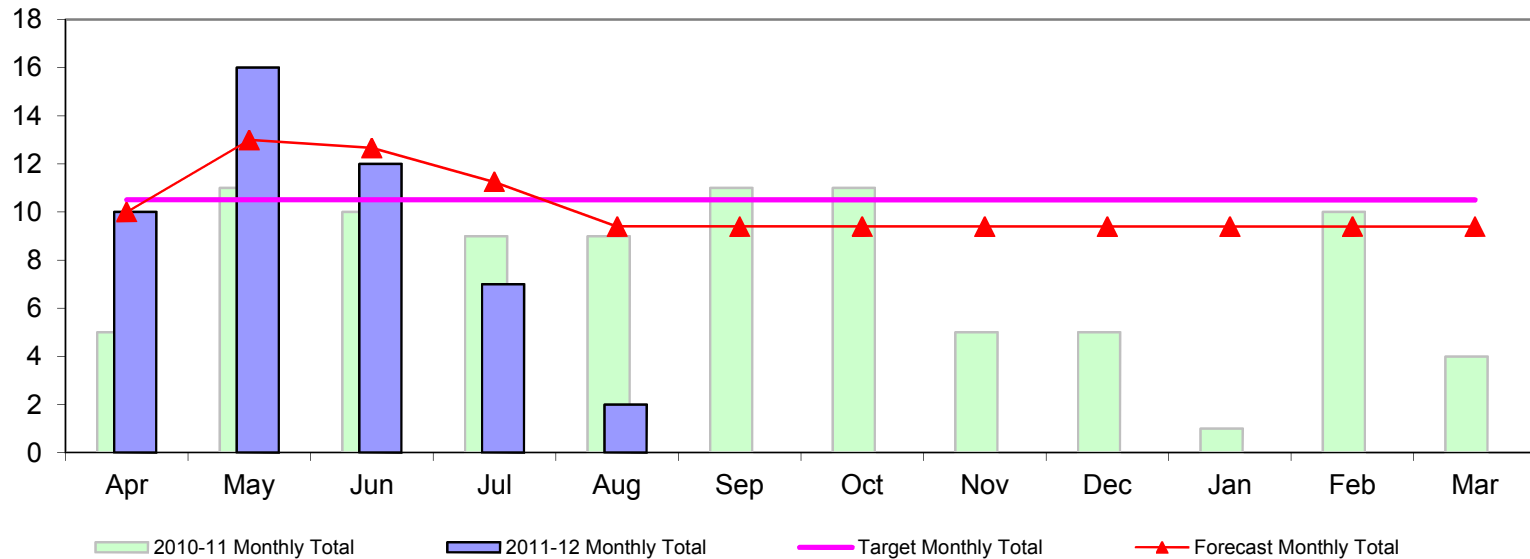
10.5

**Previous Years**

2007-08	200
2008-09	197
2009-10	140
2010-11	91

**Milestone Targets**

2011-12	133
2012-13	130
2013-14	126



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2011-12	2010-11	2009-10
Apr	10	5	22
May	16	11	9
Jun	12	10	11
Jul	7	9	24
Aug	2	9	7
Sep		11	9
Oct		11	14
Nov		5	10
Dec		5	11
Jan		1	10
Feb		10	6
Mar		4	7



## Selby - Aggravated Burglary in a Dwelling

### Totals

**Target 2013-14**

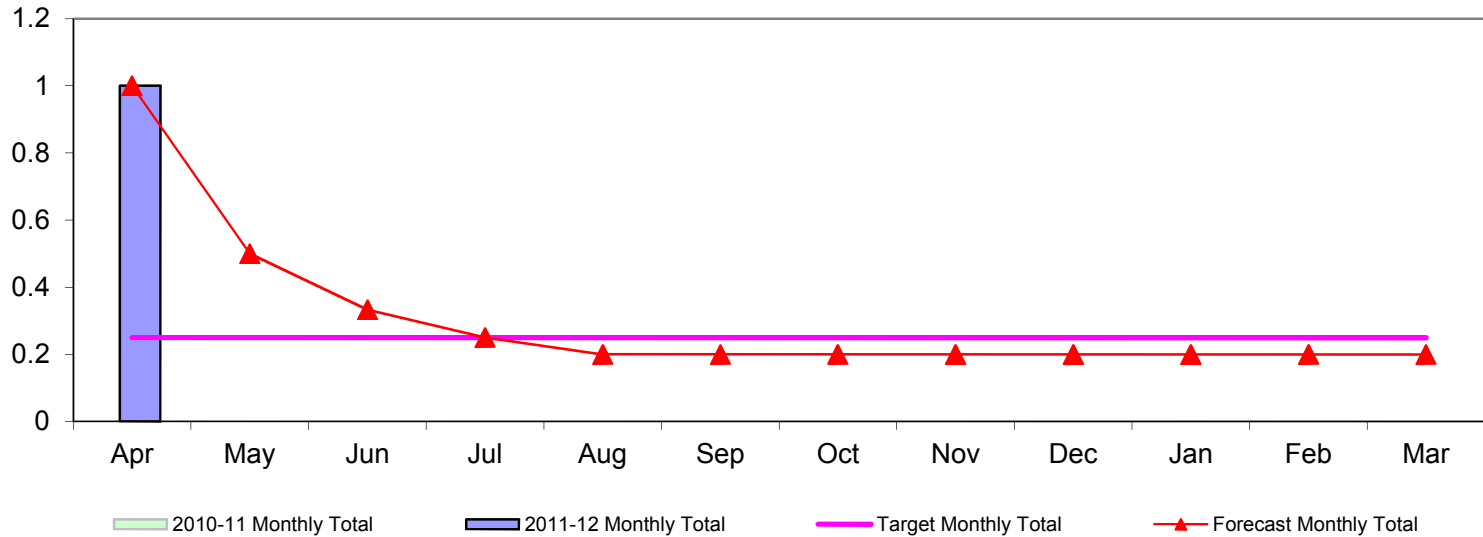
3

**Forecast**

2

**Cumulative**

1



**Target Monthly Total**

0.3

**Previous Years**

2007-08	1
2008-09	0
2009-10	3
2010-11	0

**Milestone Targets**

2011-12	3
2012-13	3
2013-14	3

**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

- Action Needed (>120%)
- Caution (100% - 120%)
- No Action (<100%)



Month	2011-12	2010-11	2009-10
Apr	1	0	0
May	0	0	0
Jun	0	0	0
Jul	0	0	0
Aug	0	0	0
Sep		0	0
Oct		0	0
Nov		0	0
Dec		0	0
Jan		0	1
Feb		0	2
Mar		0	0

## Selby - Robbery of personal property

### Totals

**Target 2013-14**

13

**Forecast**

10

**Cumulative**

4

**Target Monthly Total**

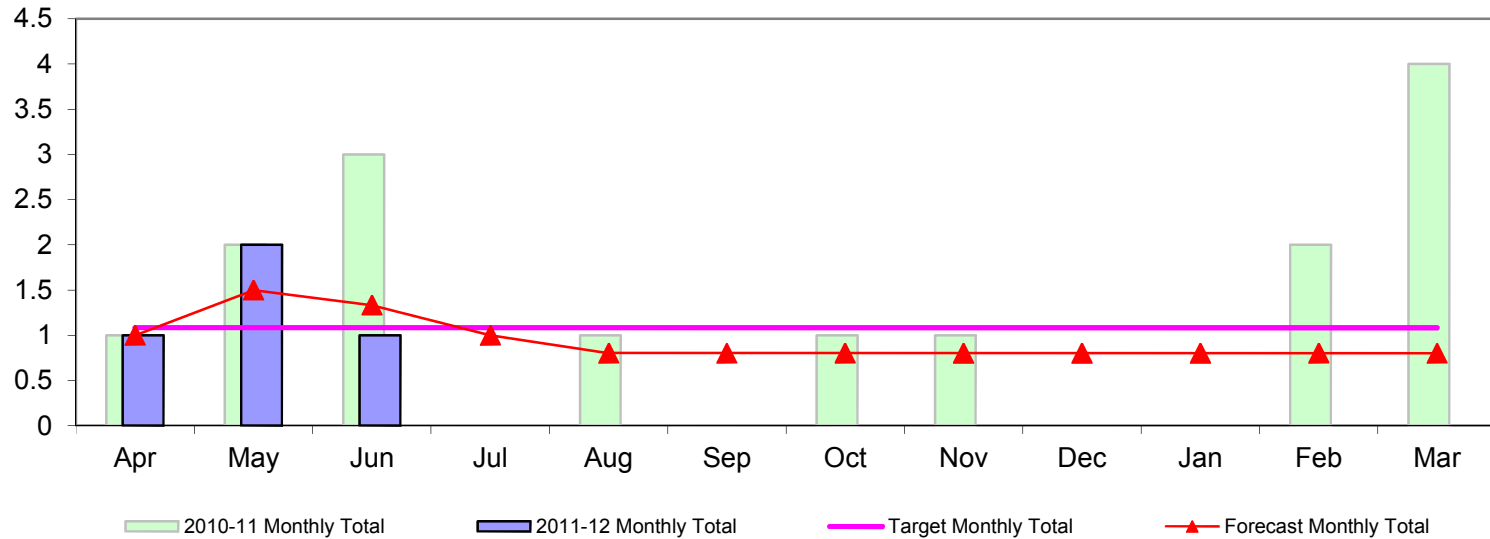
1.1

**Previous Years**

2007-08	13
2008-09	9
2009-10	14
2010-11	15

**Milestone Targets**

2011-12	13
2012-13	13
2013-14	13



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

- Action Needed (>120%)
- Caution (100% - 120%)
- No Action (<100%)



Month	2011-12	2010-11	2009-10
Apr	1	1	2
May	2	2	1
Jun	1	3	1
Jul	0	0	1
Aug	0	1	1
Sep		0	3
Oct		1	0
Nov		1	0
Dec		0	1
Jan		0	0
Feb		2	2
Mar		4	2

## Selby - Robbery of Business Property

### Totals

**Target 2013-14**

4

**Forecast**

5

**Cumulative**

2

**Target Monthly Total**

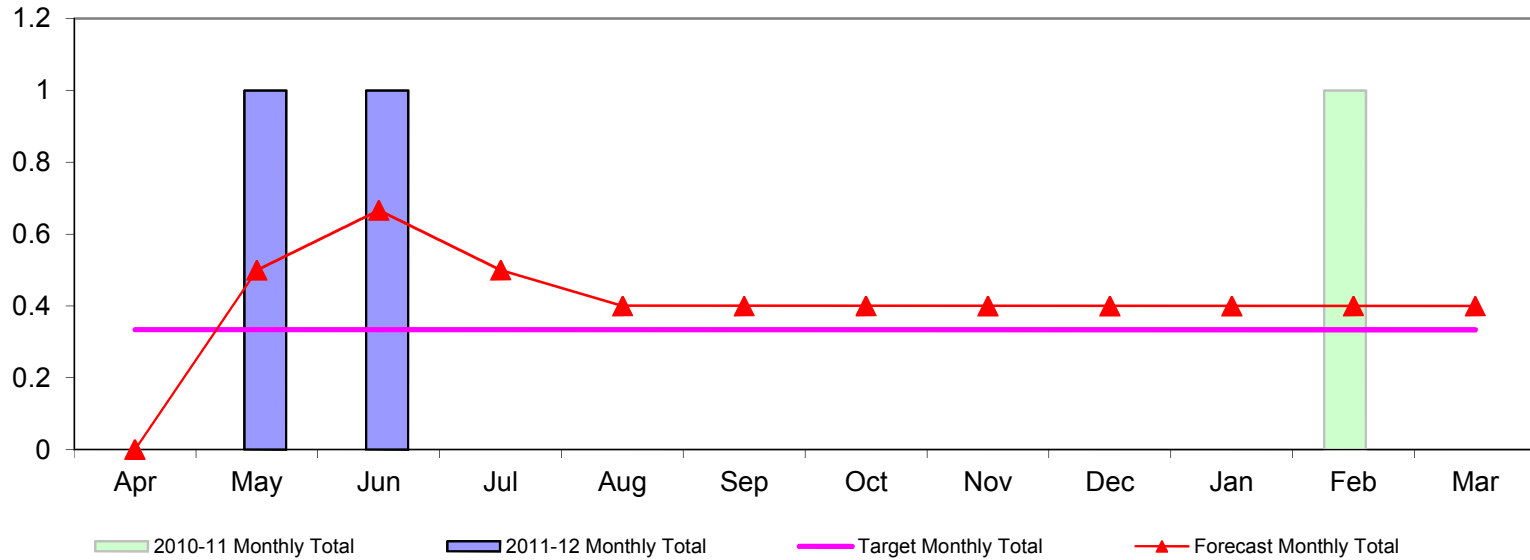
0.3

**Previous Years**

2007-08	4
2008-09	7
2009-10	4
2010-11	1

**Milestone Targets**

2011-12	4
2012-13	4
2013-14	4



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2011-12	2010-11	2009-10
Apr	0	0	0
May	1	0	0
Jun	1	0	0
Jul	0	0	0
Aug	0	0	0
Sep		0	0
Oct		0	1
Nov		0	0
Dec		0	0
Jan		0	2
Feb		1	0
Mar		0	1

## Selby - Aggravated Vehicle Taking

### Totals

Target 2013-14

1

Forecast

**2**

Cumulative

1

Target Monthly Total

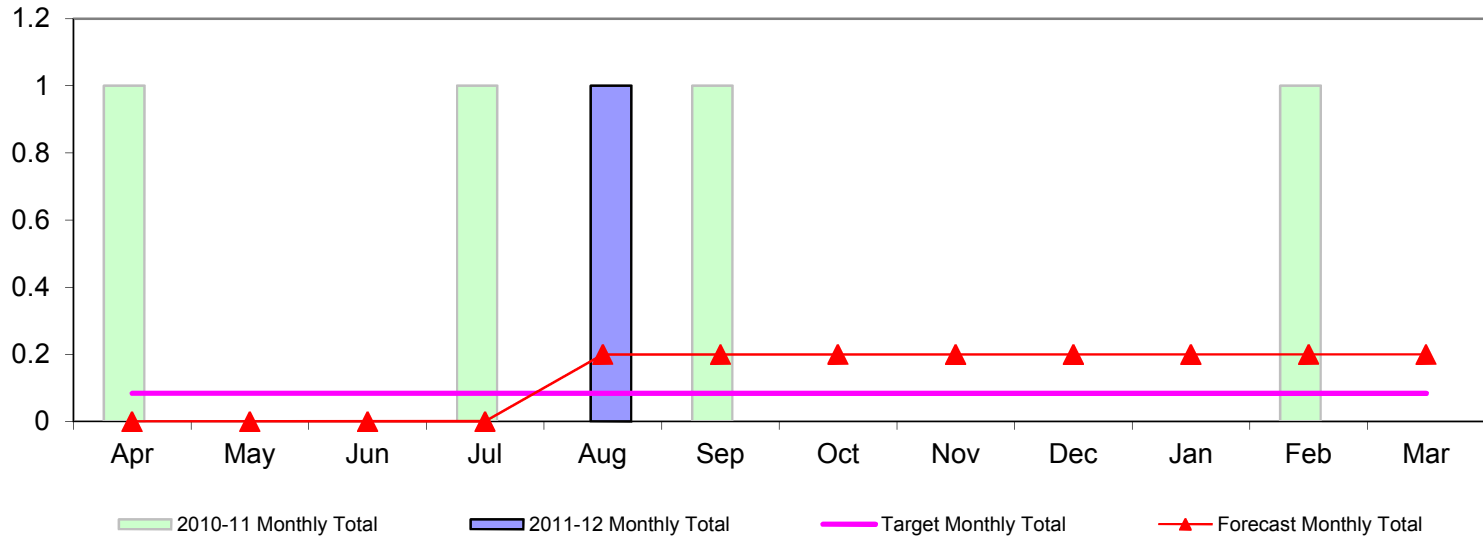
0.1

Previous Years

2007-08	17
2008-09	14
2009-10	1
2010-11	4

Milestone Targets

2011-12	1
2012-13	1
2013-14	1



The Graph shows:

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

Key:

- Action Needed (>120%)
- Caution (100% - 120%)
- No Action (<100%)



Month	2011-12	2010-11	2009-10
Apr	0	1	0
May	0	0	0
Jun	0	0	0
Jul	0	1	1
Aug	1	0	0
Sep		1	0
Oct		0	0
Nov		0	0
Dec		0	0
Jan		0	0
Feb		1	0
Mar		0	0

## Selby - Burglary of a Non-Dwelling

### Totals

**Target 2013-14**

362

**Forecast**

307

**Cumulative**

128

**Target Monthly Total**

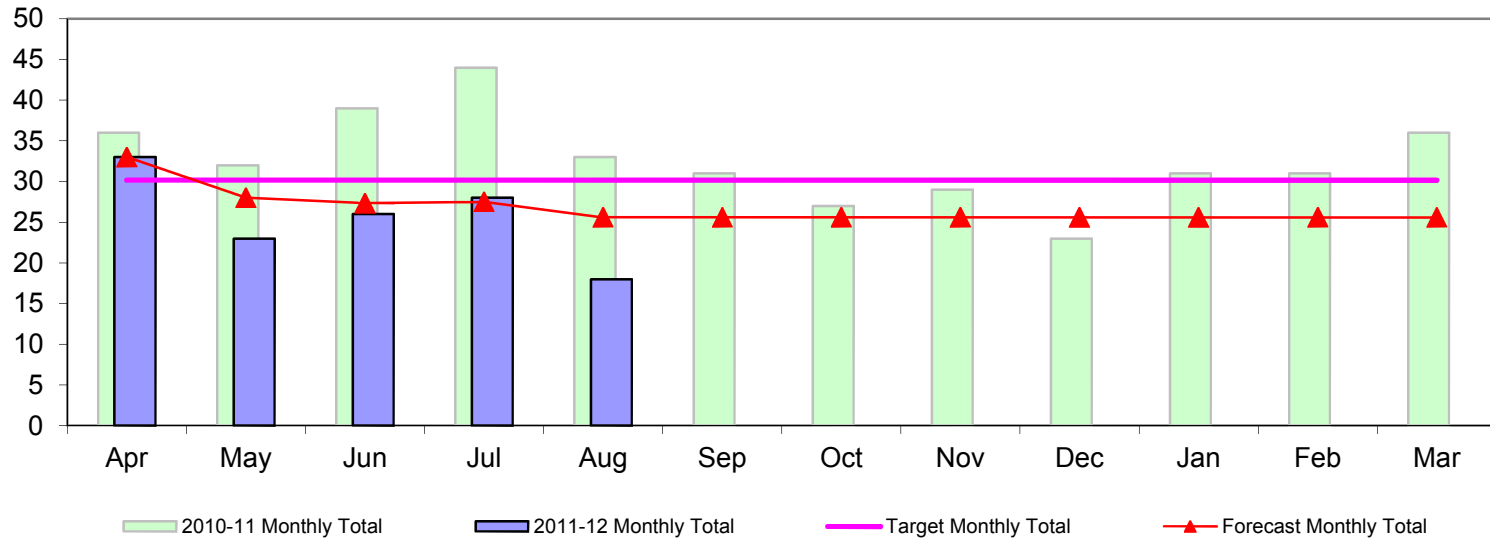
30.2

**Previous Years**

2007-08	400
2008-09	593
2009-10	381
2010-11	392

**Milestone Targets**

2011-12	371
2012-13	367
2013-14	362



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2011-12	2010-11	2009-10
Apr	33	36	33
May	23	32	32
Jun	26	39	36
Jul	28	44	41
Aug	18	33	38
Sep		31	28
Oct		27	34
Nov		29	36
Dec		23	25
Jan		31	26
Feb		31	19
Mar		36	33

## Selby - Theft or unauthorised taking of a cycle

### Totals

**Target 2013-14**

78

**Forecast**

53

**Cumulative**

22

**Target Monthly Total**

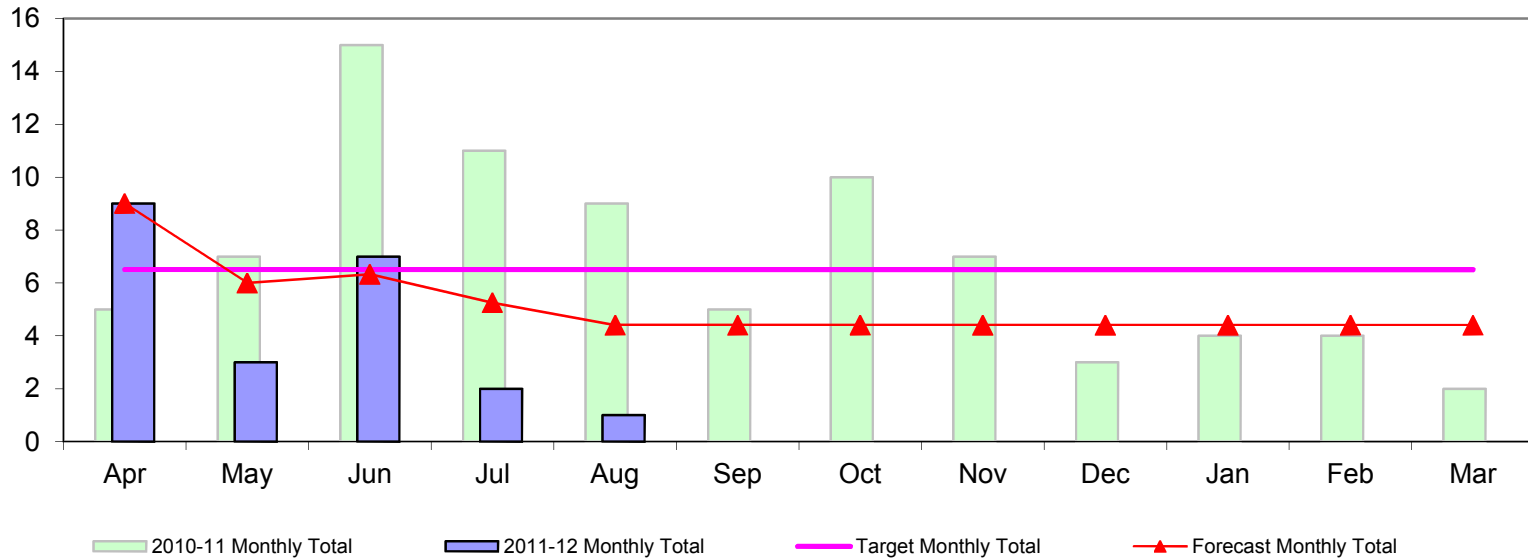
6.5

**Previous Years**

2007-08	98
2008-09	87
2009-10	87
2010-11	82

**Milestone Targets**

2011-12	83
2012-13	80
2013-14	78



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2011-12	2010-11	2009-10
Apr	9	5	11
May	3	7	5
Jun	7	15	7
Jul	2	11	6
Aug	1	9	10
Sep		5	8
Oct		10	12
Nov		7	7
Dec		3	9
Jan		4	2
Feb		4	2
Mar		2	8

## Selby - Criminal damage (excl. 59)

### Totals

**Target 2013-14**

683

**Forecast**

564

**Cumulative**

235

**Target Monthly Total**

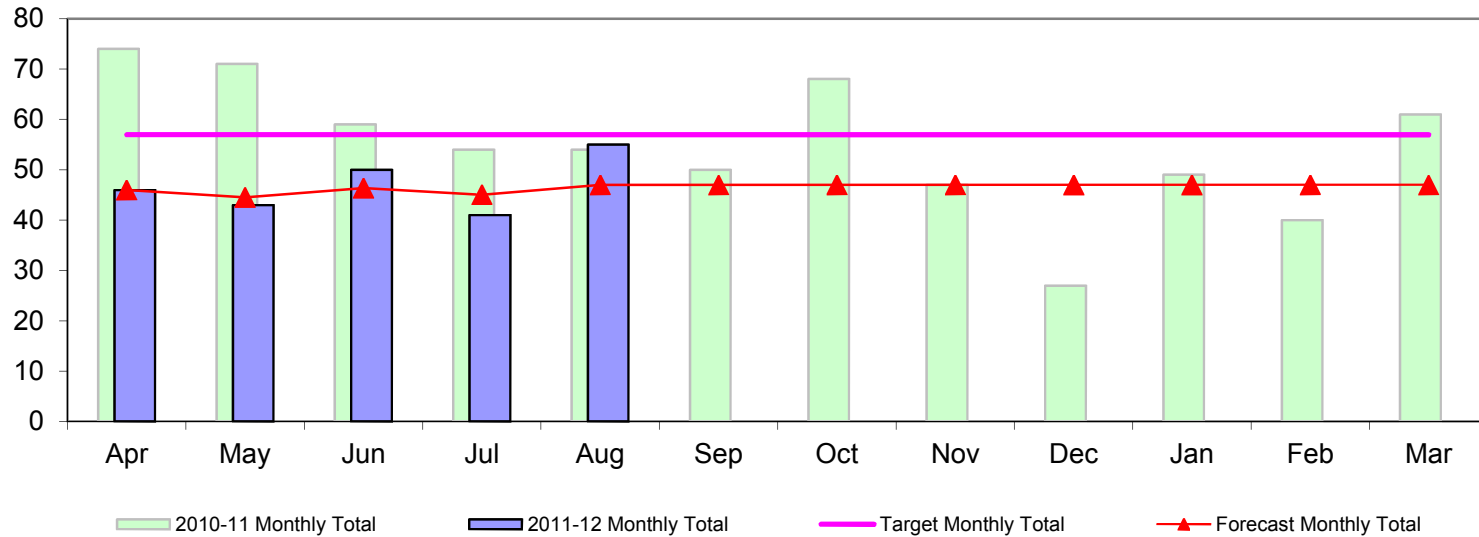
56.9

**Previous Years**

2007-08	1141
2008-09	1008
2009-10	759
2010-11	654

**Milestone Targets**

2011-12	721
2012-13	702
2013-14	683



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

- Action Needed (>120%)
- Caution (100% - 120%)
- No Action (<100%)



Month	2011-12	2010-11	2009-10
Apr	46	74	79
May	43	71	75
Jun	50	59	66
Jul	41	54	58
Aug	55	54	65
Sep		50	66
Oct		68	83
Nov		47	64
Dec		27	64
Jan		49	64
Feb		40	42
Mar		61	33

## Selby - NYP Recorded ASB Calls for Service

### Totals

**Target 2013-14**

4468

**Forecast**

3811

**Cumulative**

1588

**Target Monthly Total**

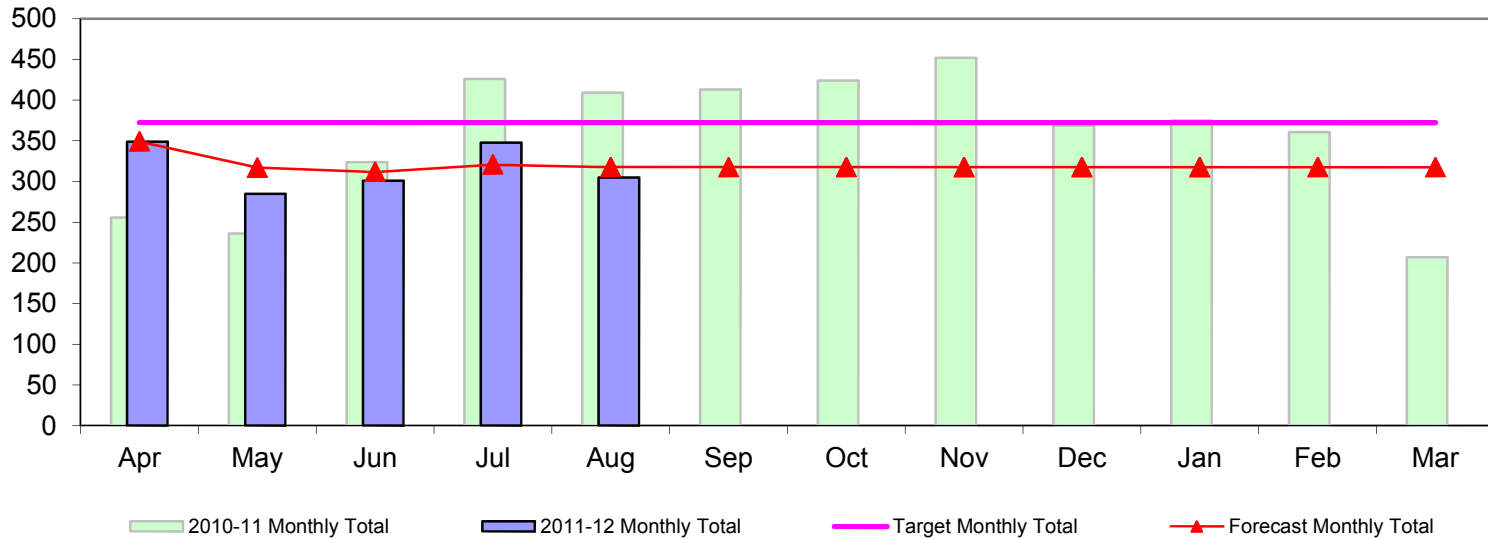
372.3

**Previous Years**

2007-08	4327
2008-09	4374
2009-10	4703
2010-11	4252

**Milestone Targets**

2011-12	4585
2012-13	4527
2013-14	4468



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2011-12	2010-11	2009-10
Apr	349	256	408
May	285	236	284
Jun	301	324	374
Jul	348	426	437
Aug	305	409	386
Sep		413	374
Oct		424	407
Nov		452	468
Dec		369	382
Jan		375	462
Feb		361	410
Mar		207	311



## Selby - SDC Recorded ASB Calls for Service

### Totals

**Target 2013-14**

1640

**Forecast**

1632

**Cumulative**

136

**Target Monthly Total**

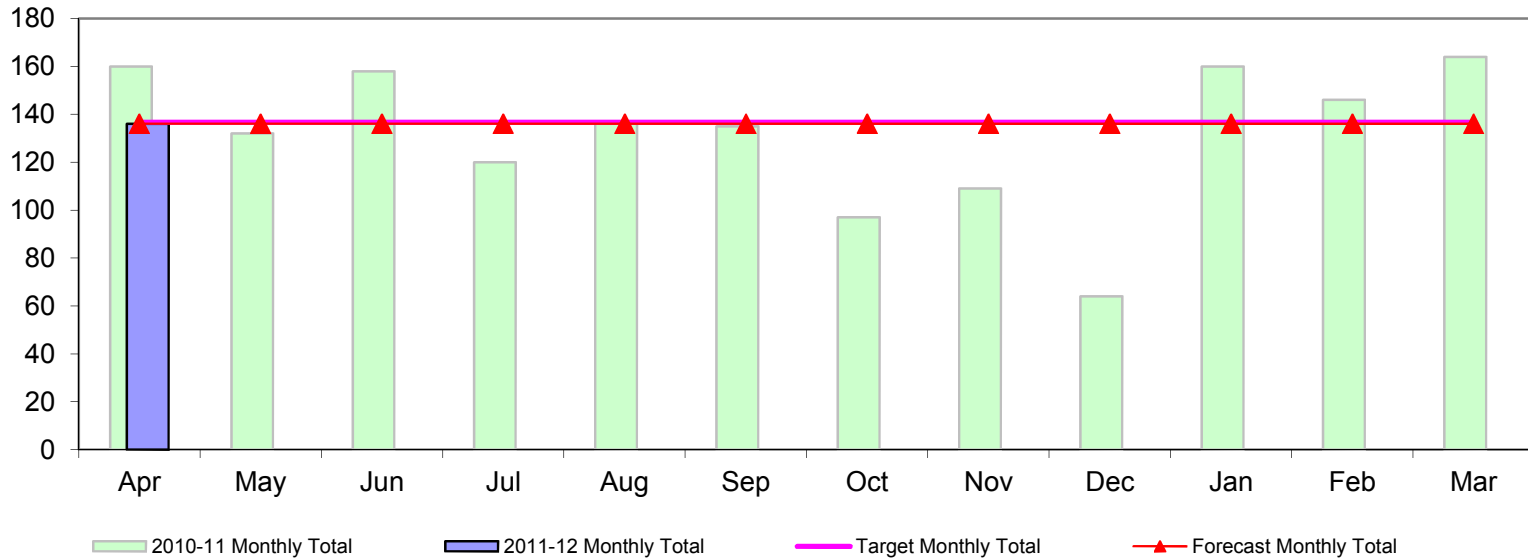
136.7

**Previous Years**

2007-08	NA
2008-09	NA
2009-10	1726
2010-11	1494

**Milestone Targets**

2011-12	1683
2012-13	1661
2013-14	1640



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2011-12	2010-11	2009-10
Apr	136	160	169
May	x	132	134
Jun	x	158	148
Jul	x	120	155
Aug	x	137	142
Sep		135	119
Oct		97	105
Nov		109	128
Dec		64	109
Jan		160	139
Feb		146	163
Mar		164	215

## Selby - All Violent Crime

### Totals

**Target 2013-14**

744

**Forecast**

**826**

**Cumulative**

344

**Target Monthly Total**

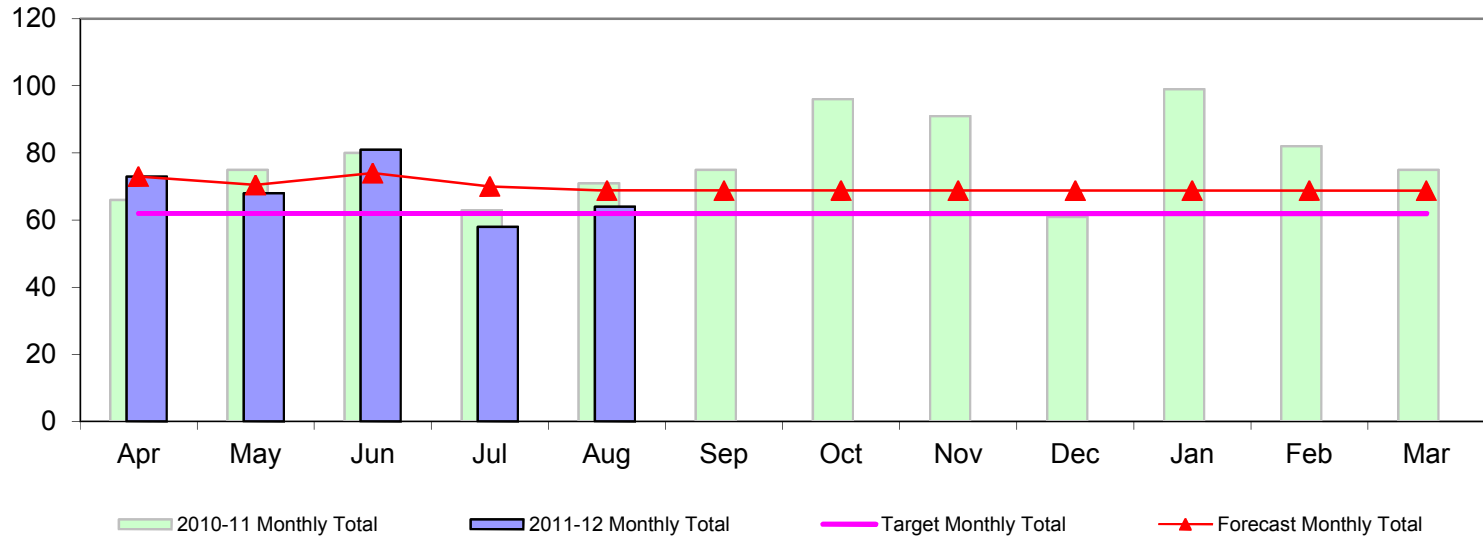
62.0

**Previous Years**

2007-08	950
2008-09	903
2009-10	783
2010-11	934

**Milestone Targets**

2011-12	763
2012-13	754
2013-14	744



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)**
- 2) Forecasted annual total based upon a moving average of months**  
(There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2011-12	2010-11	2009-10
Apr	73	66	54
May	68	75	59
Jun	81	80	64
Jul	58	63	57
Aug	64	71	75
Sep		75	76
Oct		96	68
Nov		91	70
Dec		61	71
Jan		99	64
Feb		82	59
Mar		75	66

## Selby - Domestic Violence Incidents

### Totals

**Target 2013-14**

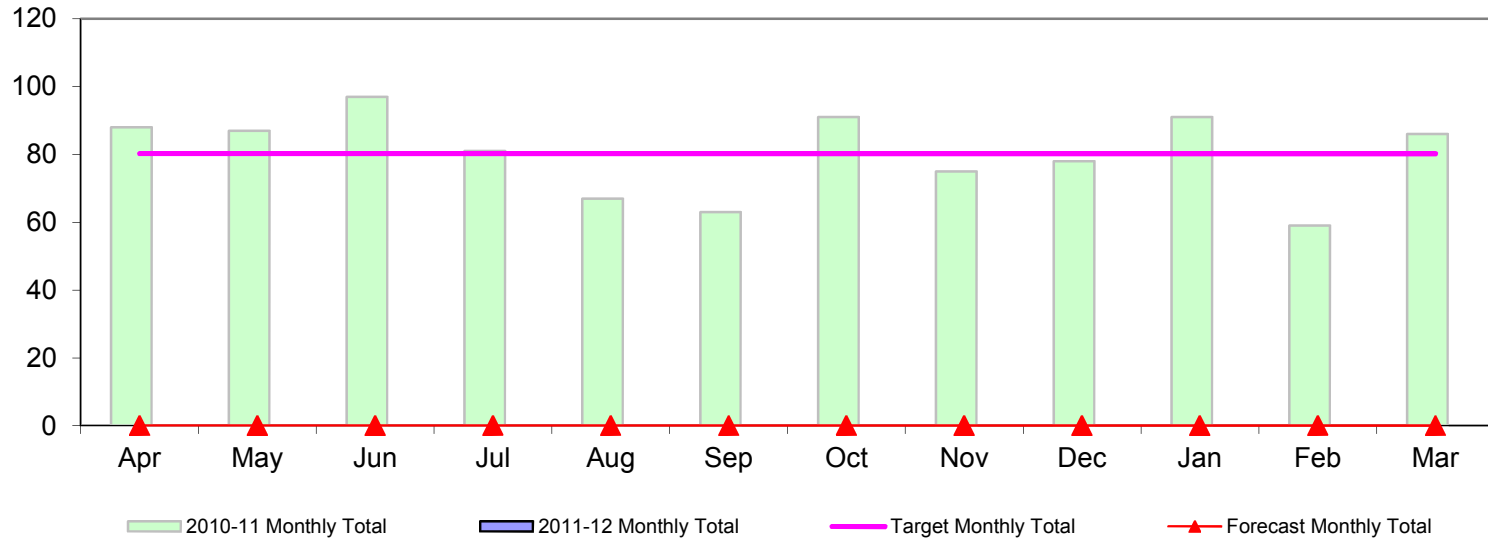
963

**Forecast**

#VALUE!

**Cumulative**

0



**Target Monthly Total**

80.3

**Previous Years**

2007-08	NA
2008-09	NA
2009-10	NA
2010-11	963

**Milestone Targets**

2011-12	963
2012-13	963
2013-14	963

**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2011-12	2010-11	2009-10
Apr	x	88	NA
May	x	87	NA
Jun	x	97	NA
Jul	x	81	NA
Aug	x	67	NA
Sep		63	NA
Oct		91	NA
Nov		75	NA
Dec		78	NA
Jan		91	NA
Feb		59	NA
Mar		86	NA

## Selby - Domestic Violence Level 3 Incidents

### Totals

**Target 2013-14**

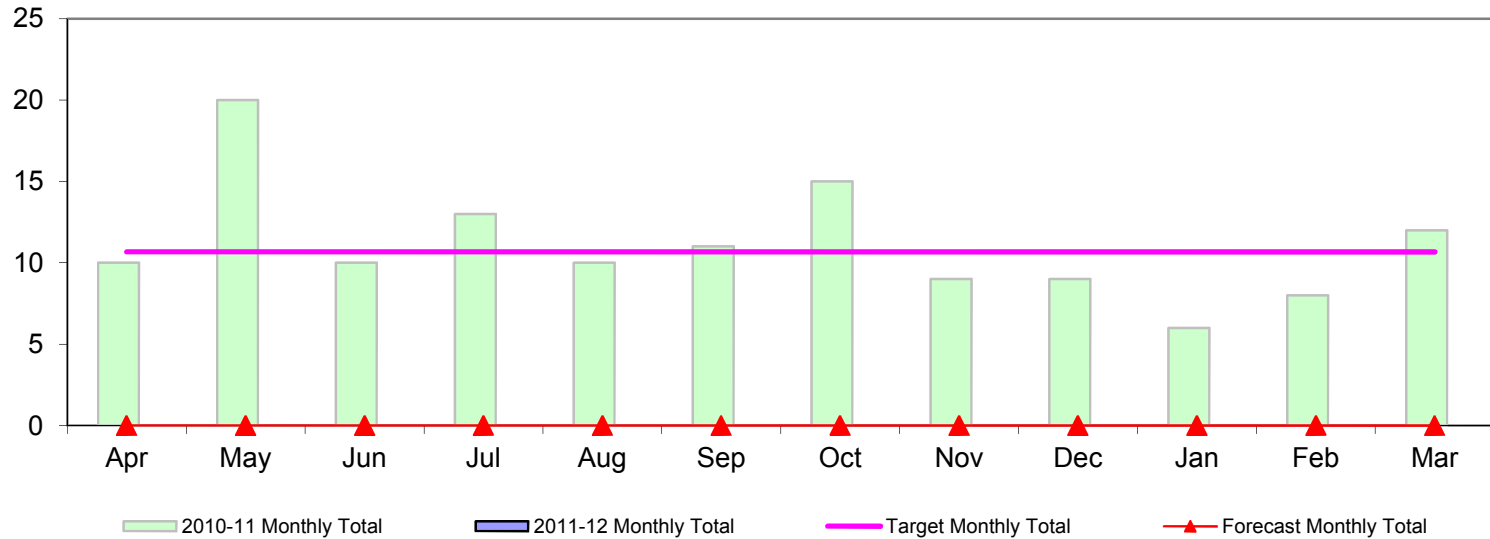
128

**Forecast**

#VALUE!

**Cumulative**

0



**Target Monthly Total**

10.7

**Previous Years**

2007-08	NA
2008-09	NA
2009-10	NA
2010-11	133

**Milestone Targets**

2011-12	131
2012-13	129
2013-14	128

**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)**
- 2) Forecasted annual total based upon a moving average of months**  
(There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2011-12	2010-11	2009-10
Apr	x	10	NA
May	x	20	NA
Jun	x	10	NA
Jul	x	13	NA
Aug	x	10	NA
Sep		11	NA
Oct		15	NA
Nov		9	NA
Dec		9	NA
Jan		6	NA
Feb		8	NA
Mar		12	NA

## Selby - % Repeat Incidents

### Totals

**Target 2013-14**

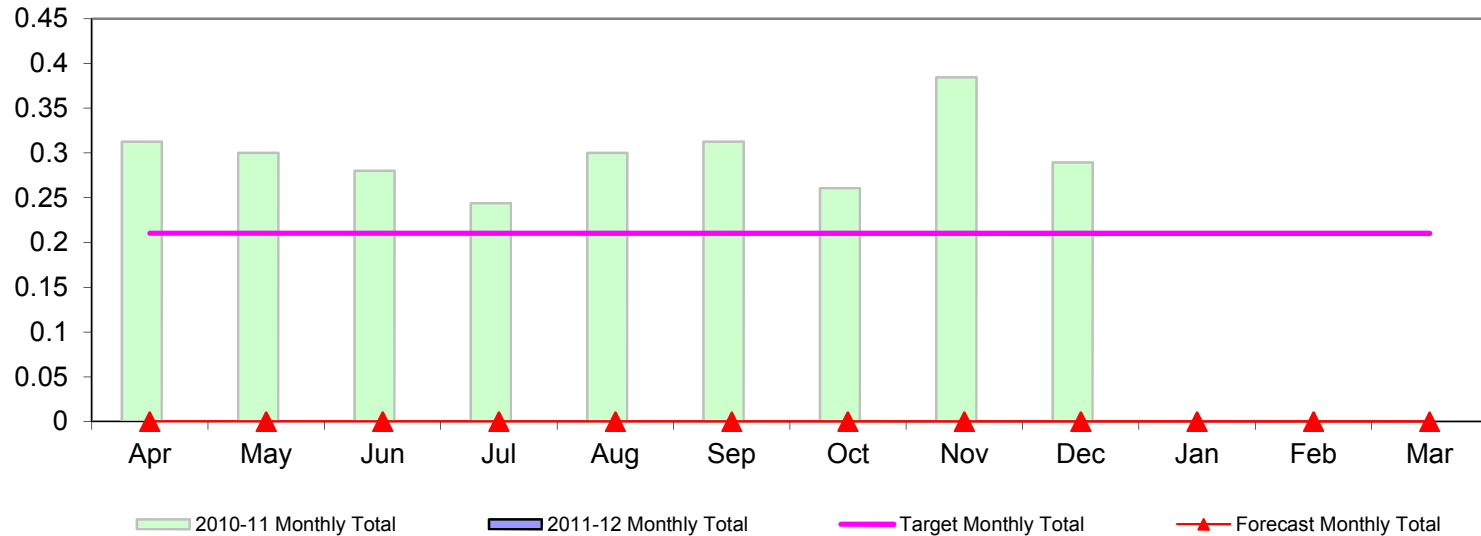
21

**Forecast**

#VALUE!

**Cumulative**

0



**Target Monthly Total**

0.2

**Previous Years**

2007-08	NA
2008-09	NA
2009-10	NA
2010-11	22%

**Milestone Targets**

2011-12	22 %
2012-13	22 %
2013-14	21 %

**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2011-12	2010-11	2009-10
Apr	x	31%	NA
May	x	30%	NA
Jun	x	28%	NA
Jul	x	24%	NA
Aug	x	30%	NA
Sep		31%	NA
Oct		26%	NA
Nov		38%	NA
Dec		29%	NA
Jan		NA	NA
Feb		NA	NA
Mar		NA	NA

## Selby - Shoplifting

### Totals

**Target 2013-14**

165

**Forecast**

122

**Cumulative**

51

**Target Monthly Total**

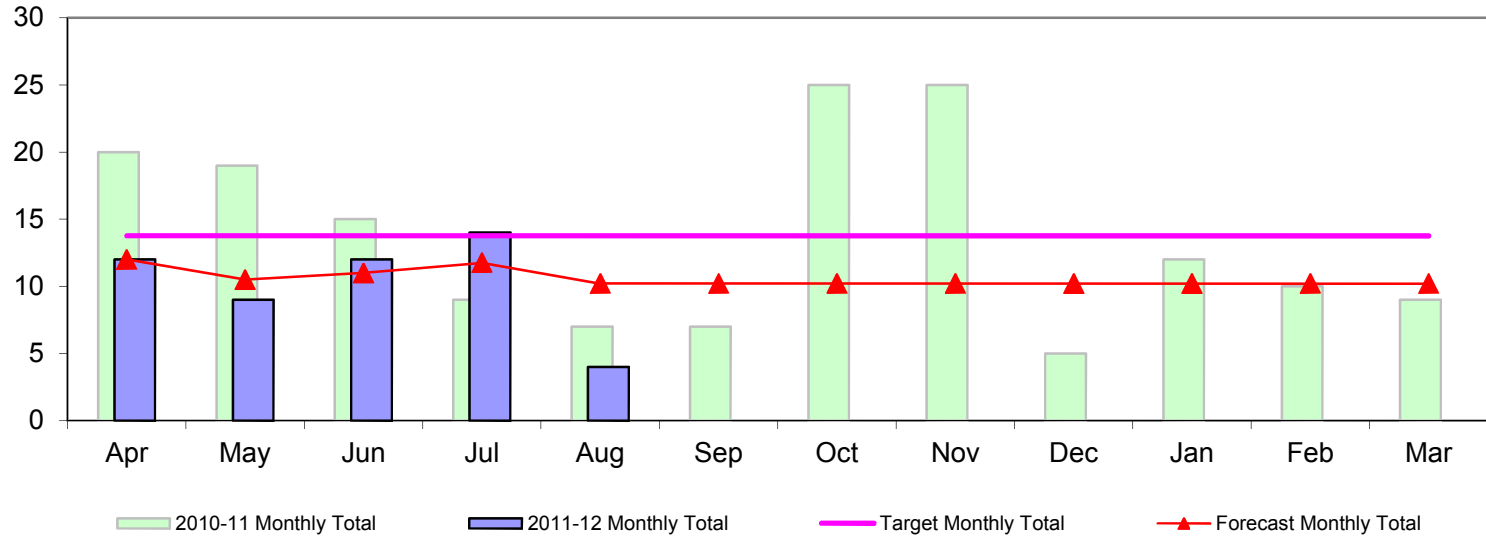
13.8

**Previous Years**

2007-08	164
2008-09	192
2009-10	174
2010-11	163

**Milestone Targets**

2011-12	170
2012-13	167
2013-14	165



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2011-12	2010-11	2009-10
Apr	12	20	21
May	9	19	9
Jun	12	15	16
Jul	14	9	16
Aug	4	7	17
Sep		7	12
Oct		25	12
Nov		25	13
Dec		5	14
Jan		12	13
Feb		10	14
Mar		9	17

## Selby - Fraud

### Totals

**Target 2013-14**

54

**Forecast**

41

**Cumulative**

17

**Target Monthly Total**

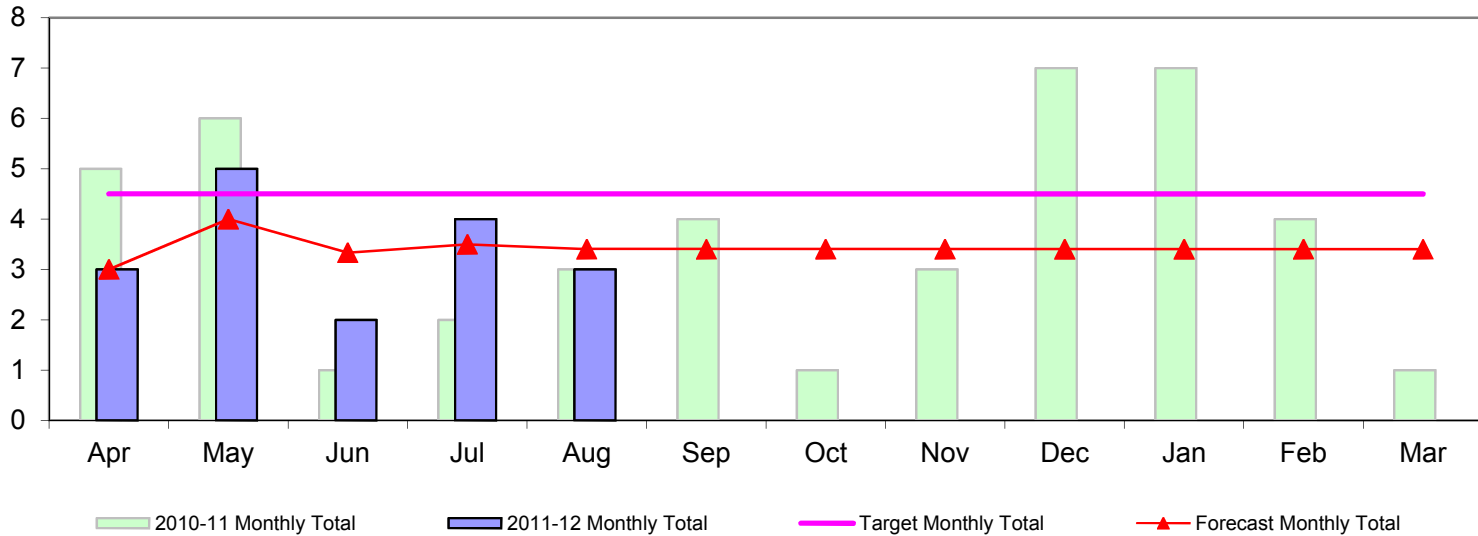
4.5

**Previous Years**

2007-08	72
2008-09	67
2009-10	57
2010-11	44

**Milestone Targets**

2011-12	56
2012-13	55
2013-14	54



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2011-12	2010-11	2009-10
Apr	3	5	8
May	5	6	5
Jun	2	1	9
Jul	4	2	5
Aug	3	3	5
Sep		4	5
Oct		1	4
Nov		3	3
Dec		7	5
Jan		7	2
Feb		4	5
Mar		1	1

## Selby - Theft by an Employee

### Totals

**Target 2013-14**

14

**Forecast**

7

**Cumulative**

3

**Target Monthly Total**

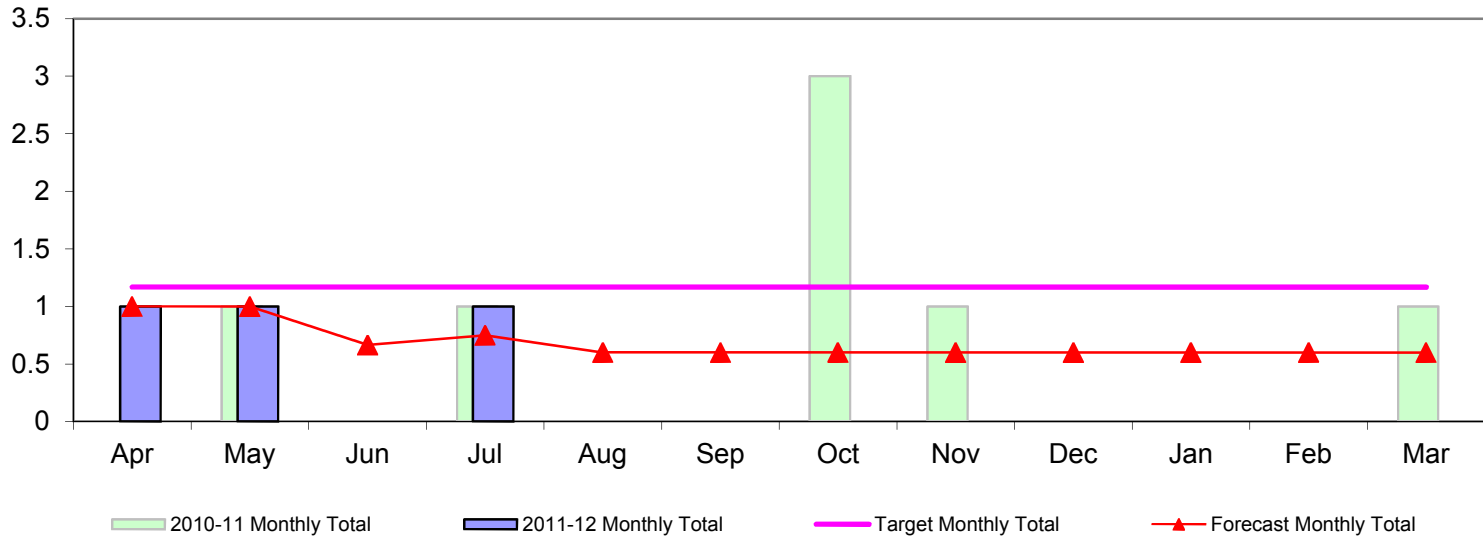
1.2

**Previous Years**

2007-08	8
2008-09	8
2009-10	15
2010-11	6

**Milestone Targets**

2011-12	15
2012-13	14
2013-14	14



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2011-12	2010-11	2009-10
Apr	1	0	2
May	1	1	1
Jun	0	0	2
Jul	1	1	2
Aug	0	0	1
Sep		0	0
Oct		3	1
Nov		1	1
Dec		0	4
Jan		0	0
Feb		0	1
Mar		1	0



## Selby - Burglary of a Business Premise

### Totals

**Target 2013-14**

203

**Forecast**

115

**Cumulative**

48

**Target Monthly Total**

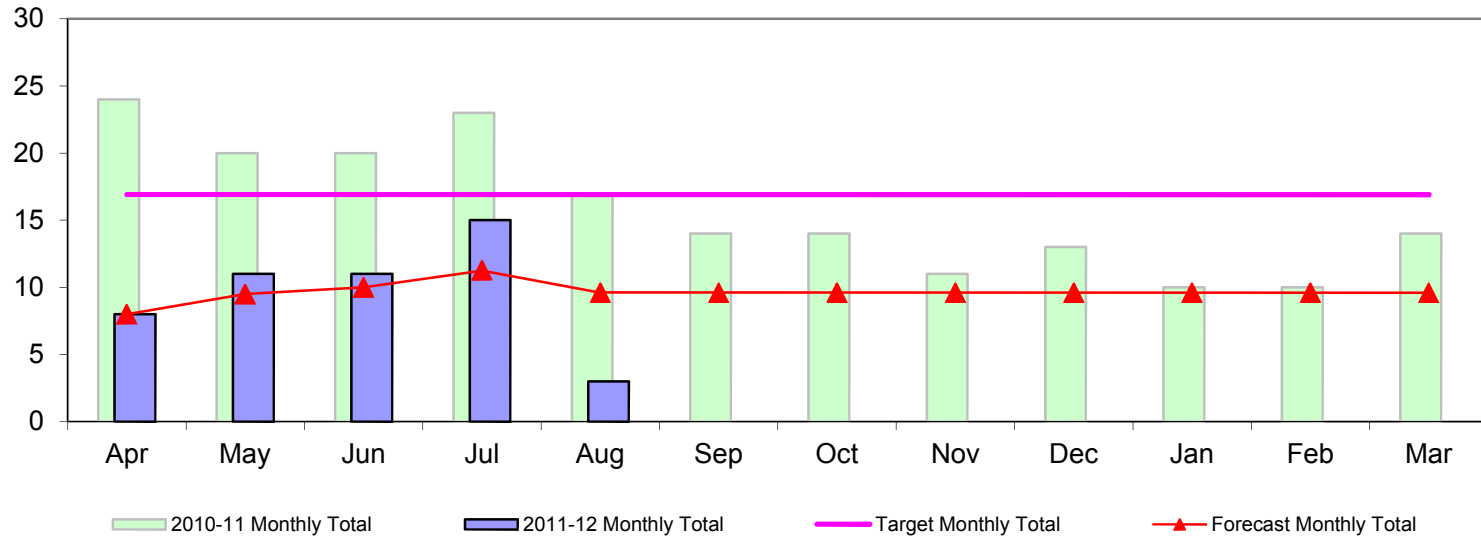
16.9

**Previous Years**

2007-08	159
2008-09	204
2009-10	142
2010-11	190

**Milestone Targets**

2011-12	209
2012-13	206
2013-14	203



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2011-12	2010-11	2009-10
Apr	8	24	1
May	11	20	14
Jun	11	20	10
Jul	15	23	21
Aug	3	17	15
Sep		14	12
Oct		14	7
Nov		11	13
Dec		13	20
Jan		10	10
Feb		10	9
Mar		14	10

## Selby - Hate Crime

### Totals

**Target 2013-14**

46

**Forecast**

36

**Cumulative**

15

**Target Monthly Total**

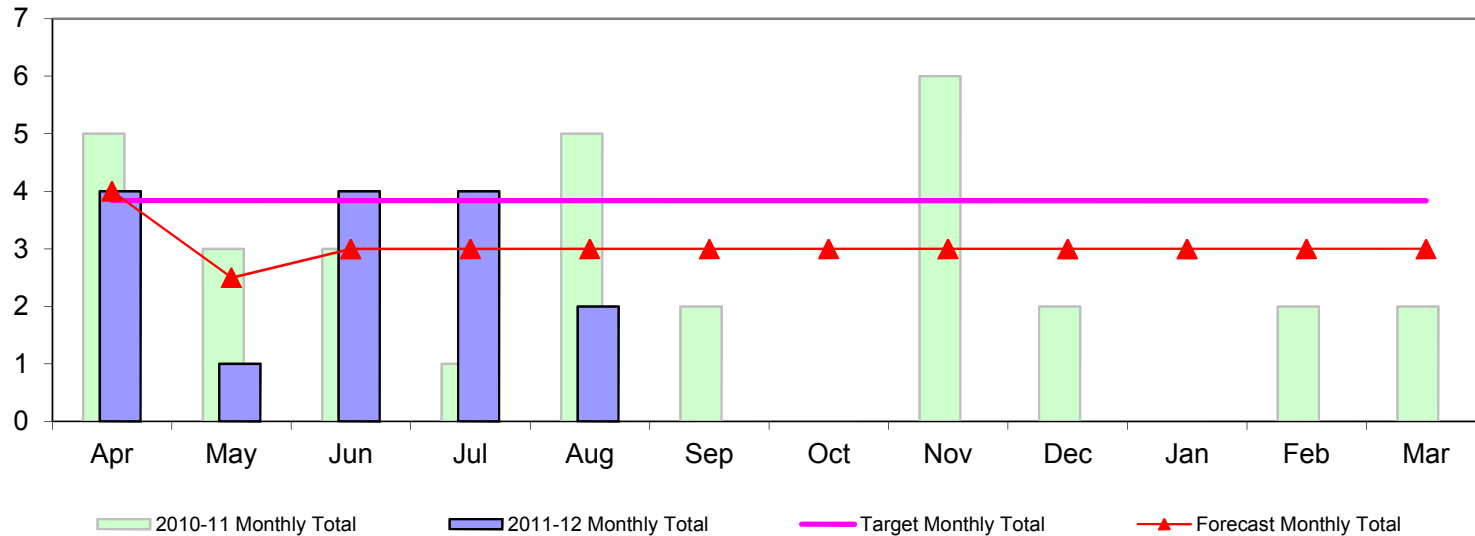
3.8

**Previous Years**

2007-08	NA
2008-09	34
2009-10	46
2010-11	31

**Milestone Targets**

2011-12	46
2012-13	46
2013-14	46



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2011-12	2010-11	2009-10
Apr	4	5	2
May	1	3	1
Jun	4	3	3
Jul	4	1	2
Aug	2	5	9
Sep		2	6
Oct		0	2
Nov		6	8
Dec		2	5
Jan		0	2
Feb		2	3
Mar		2	3

## Selby - All Crime (from IQUANTA)

### Totals

**Target 2013-14**

3529

**Forecast**

**3735**

**Cumulative**

1245

**Target Monthly Total**

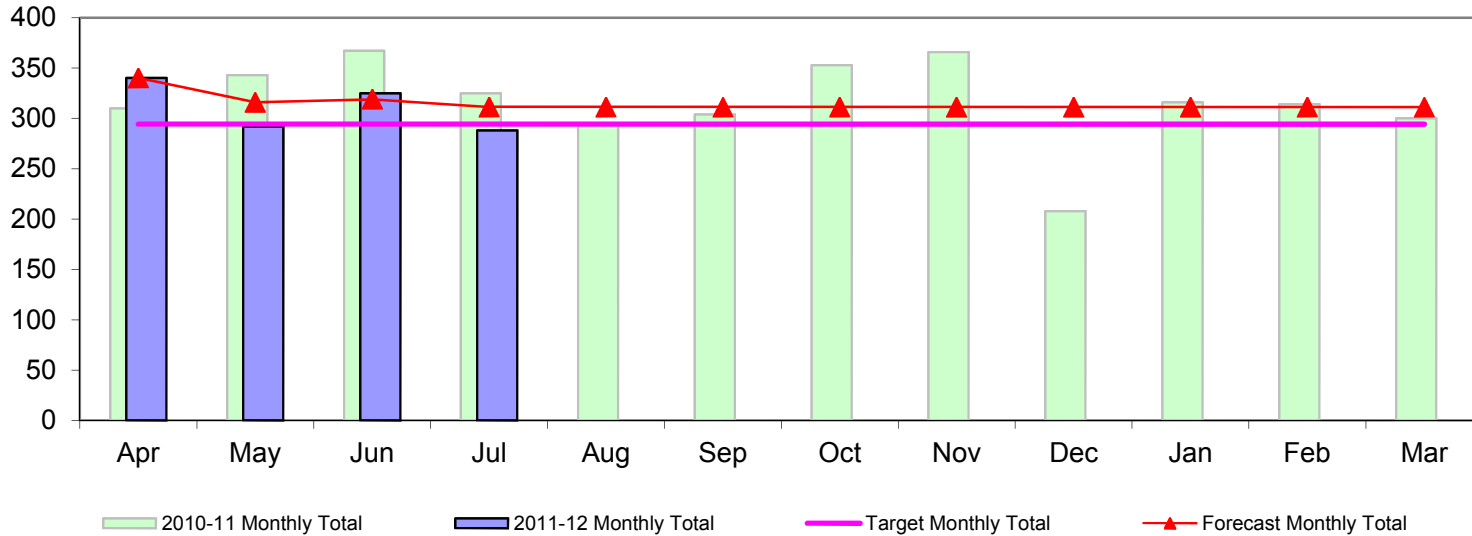
294.1

**Previous Years**

2007-08	NA
2008-09	4719
2009-10	3715
2010-11	3800

**Milestone Targets**

2011-12	3622
2012-13	3576
2013-14	3529



**The Graph shows:**

- 1) Target level 2013-2014 (Strategy end not the Yearly milestones)**
- 2) Forecasted annual total based upon a moving average of months (There has been no allowance for known seasonal patterns)**

**Key:**

	- Action Needed (>120%)
	- Caution (100% - 120%)
	- No Action (<100%)



Month	2011-12	2010-11	2009-10
Apr	340	310	NA
May	292	343	NA
Jun	325	367	NA
Jul	288	325	NA
Aug	x	294	NA
Sep		304	NA
Oct		353	NA
Nov		366	NA
Dec		208	NA
Jan		316	278
Feb		314	254
Mar		300	234

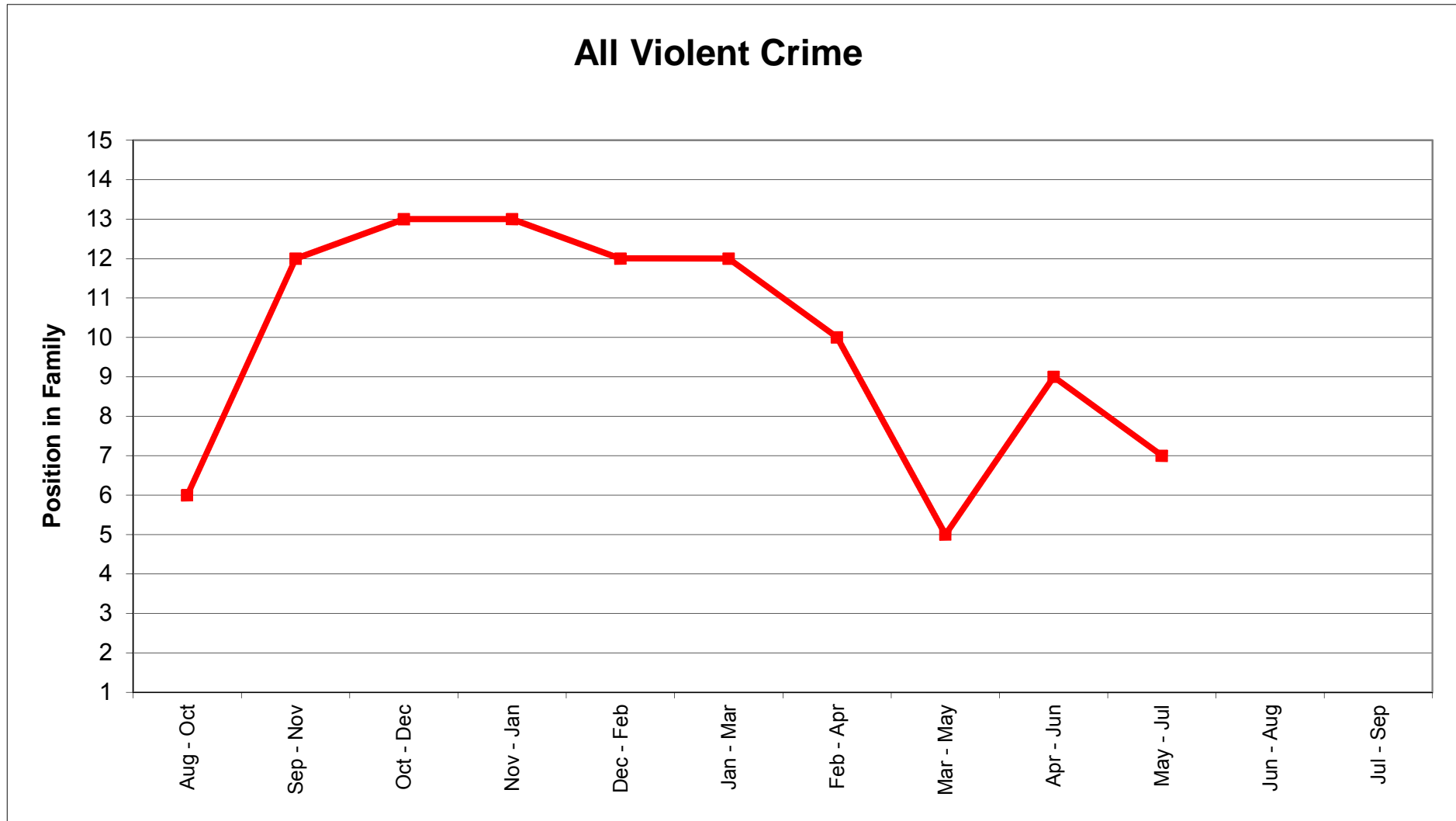
## Selby CSP - Position in Family of Most Similar CSP's (from IQUANTA)

With 15 Being the Worst Performing and 1 being the Best Performing



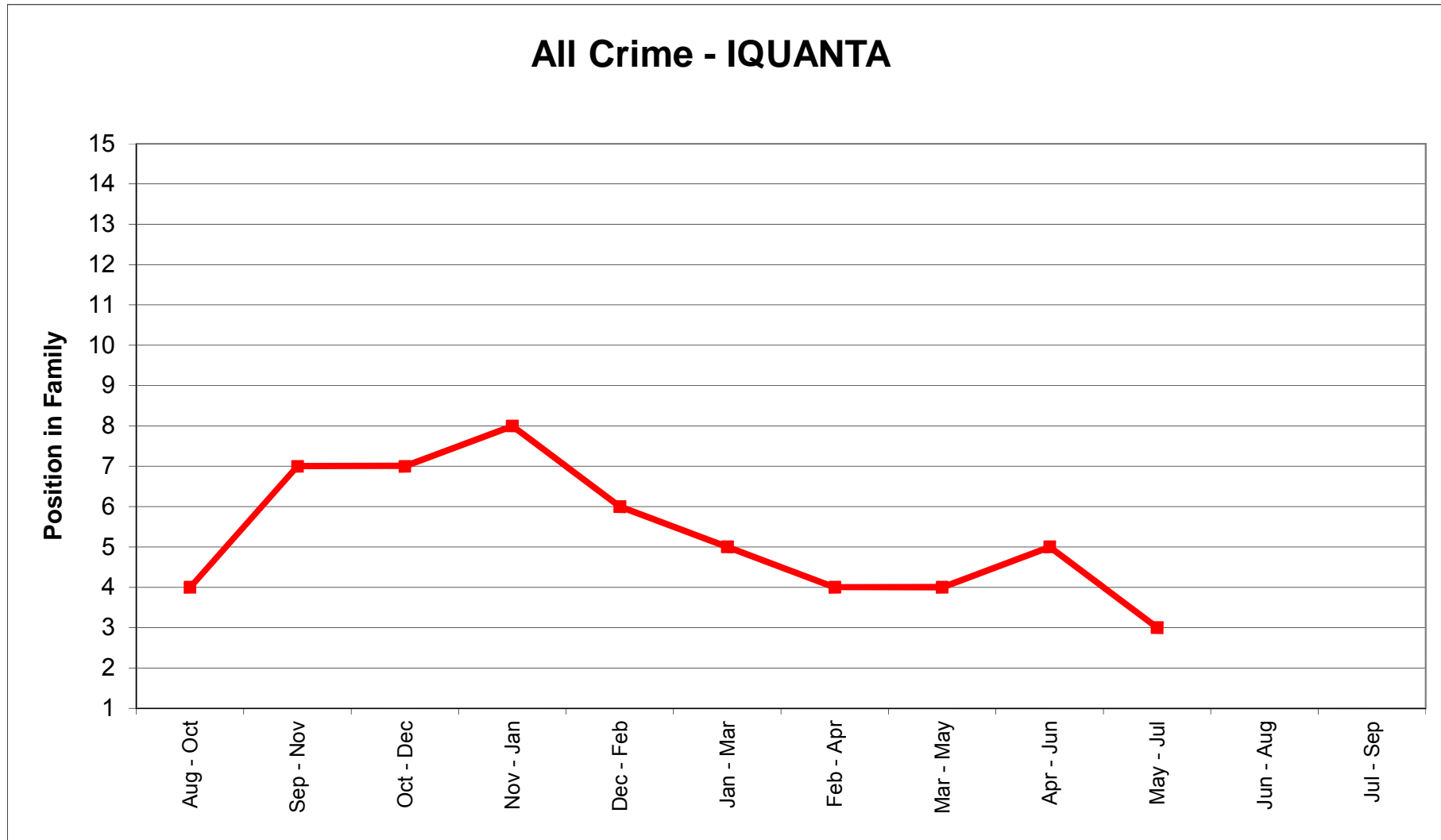
### Selby CSP - Position in Family of Most Similar CSP's (from IQUANTA)

With 15 Being the Worst Performing and 1 being the Best Performing



## Selby CSP - Position in Family of Most Similar CSP's (from IQUANTA)

With 15 Being the Worst Performing and 1 being the Best Performing



## Selby CSP - Position in Family, Other Crimes and Detections

With 15 Being the Worst Performing and 1 being the Best Performing

Position in Family of Similar CSP's	2010					2011						
	Aug - Oct	Sep - Nov	Oct - Dec	Nov - Jan	Dec - Feb	Jan - Mar	Feb - Apr	Mar - May	Apr - Jun	May - Jul	Jun - Aug	Jul - Sep
NI 16 - Serious Aquisitive Crime	3	3	2	2	3	4	7	9	11	10		
Domestic burglary	9	10	7	7	8	8	10	11	8	8		
Theft from a vehicle	3	4	3	1	1	4	6	5	8	10		
Theft or unauthorised taking of vehicle	10	8	4	1	2	2	8	12	13	13		
Robbery of personal property	2	2	2	2	7	14	14	14	7	8		
Robbery of Business Property	1	1	1	1	8	9	10	12	14	14		
Burglary of a Non-Dwelling	11	6	6	10	10	10	12	11	8	6		
Theft or unauthorised taking of a cycle	11	11	13	10	7	5	7	3	5	2		
Criminal damage (excl. 59)	1	3	1	1	1	3	2	1	1	1		
Overall Violence	6	12	13	13	12	12	10	5	9	7		
Shoplifting	2	8	10	6	3	2	2	2	2	3		
Fraud	1	1	1	1	2	1	1	2	1	2		
All Crime	4	7	7	8	6	5	4	4	5	3		

### Selby CSP - IQUANTA FAMILY

Cheshire - Vale Royal	Northamptonshire - East Northamptonshire
Derbyshire - Amber Valley	Staffordshire - Lichfield
Derbyshire - South Derbyshire	Staffordshire - Staffordshire Moorlands
Essex - Braintree	Suffolk - Babergh
Humberside - East Riding of Yorkshire	Warwickshire - North Warwickshire
Leicestershire - Melton	West Mercia - Bridgnorth
Northamptonshire - Daventry	West Mercia - Wyre Forest

## **Update to Scrutiny Committee on progress to achieving CSP priorities for 2011/12**

### **Overview**

I took over the role as Community Safety Partnership officer as from 1<sup>st</sup> July 2011. I am an employee of Selby District Council, line managed by the Director of the Safer York Partnership and work from Selby Police Station.

Due to restructuring in the North Yorkshire Police the Posts of Licensing, Anti Social Behaviour and Youth Action Officers have been changed to cover York, Selby and Rydale and as such have taken a more strategic overview. As a result of this restructure I am providing front line support in these areas.

### **Delivery of the CSP priorities**

The key priorities for the CSP for 2011/12 are;

- **Reduce the harm caused by alcohol,**
- **Anti Social Behaviour (ASB)**
- **To support the multi-agency delivery of the North Yorkshire Police Control Strategy.**

My strategy to deliver action on these priorities so far has been focussed on the following;

### **1 – Alcohol, Violence & Night Time Economy Task Group (AV&NTE)**

The aims of the group



- **To reduce alcohol related disorder and anti-social behaviour in towns**
- **To reduce levels of under-age drinking**
- **To reduce alcohol related violent crime (inc domestic abuse)**
- **Encourage a Safe and Vibrant Night Time Economy**

Key outcomes to deliver:

- **Promoting responsible retailing**
- **Promoting responsible drinking**
- **Swift Enforcement**
- **Managing the environment**
- **Identification of funding and to support initiatives by way of funding or joint partnership working in tackling Night Time Economy**
- **Ensure well run and safe drinking establishments**
- **Promote and deliver effective campaigns and “awareness raising” with a focus on the culture of preloading and binge drinking that creates a negative impact on alcohol.**

The initial meeting was on 27<sup>th</sup> July - copy of action plan / minutes (Appendix F)

Key issues currently in progress

1. OP Ursine police response to NTE to be updated
2. Improve coordination of the Night Marshals / Police
3. Improve the effectiveness of Pubwatch
4. Introduce Street Angels scheme to Selby Town
5. To target top 5 problem Public Houses in District through enforcement Group

6. Develop campaign to encourage responsible drinking
7. Organise Multi Agency event days during October 2011.

## **2 – Anti Social Behaviour Task Group**

Group Aims;

- 1. Develop a coordinated multi agency approach and staff understanding of Anti Social Behaviour and Hate Crime**
- 2. Targeting Hotspots and specific locations**
- 3. Targeting persistent offenders and those at risk**
- 4. Raising public confidence amongst victims of ASB and hate crime and the wider community in the work of partner agencies**
- 5. To reduce Environmental ASB and coordinate partnership delivery of this area**

The first meeting of the group took place 31<sup>st</sup> August - copy of action plan / minutes (Appendix G)

Some of the key actions to emerge from the group;

1. To introduce 3 stage offender management model
2. To develop MARAC structure & extend the VACs system to other agencies
3. To develop OP Birch as the main focus of multi agency working on ASB agenda – next day 210911 followed by 041111 (mischief night)

4. To organise multi agency training to ensure better understanding and cooperation  
CSP mapping of repeat victims and locations

### **3 - To support the multi-agency delivery of the North Yorkshire Police Control Strategy.**

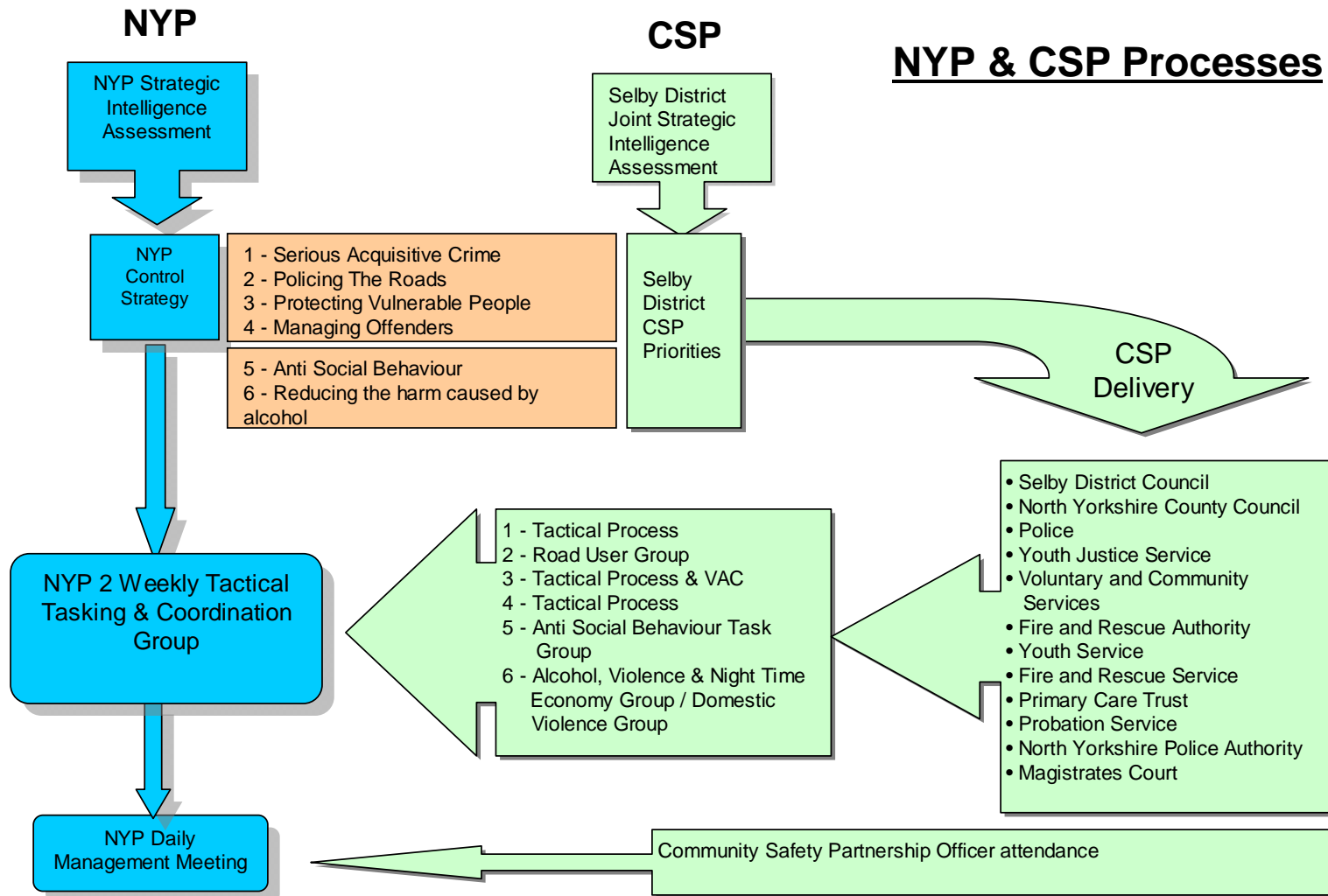
The fortnightly North Yorkshire Police Tactical Tasking and Coordination group process is the focus for the multi agency delivery of Offender management, tackling Acquisitive crime, cross border criminality and other emerging issues on the Tactical assessment. The meeting is attended by staff from Probation Services, Youth Justice , CSP and SDC. The CSP Officer also attends the NYP Daily Management meeting.

In practical terms the CSP has provided funding and expertise for a number of projects over the year to date

- Sanctuary and Target Hardening scheme available to repeat or vulnerable victims of domestic violence, crime or ASB,
- Binges, Blackouts and Bail-outs DVD filmed in Selby with a strong message to youths re excesses of alcohol
- ID4U nationally recognised proof of age scheme
- OP ANT – Personal protection and purse dipping operation
- OP Birch – materials to support Community Payback team to repair graffiti during a community action day
- OP Ursine – crime and alcohol material as part of Night Time Economy operation
- Mediation services via SYP
- OP Anzac autocrime operation across the district

Below is a diagram that shows the CSP support the North Yorkshire Police Control Strategy

# NYP & CSP Processes



#### **4 – The Road User Group**

This is an established group chaired and run by North Yorkshire Fire and Rescue and attended by other partners with a view to promote road safety and influence road user behaviour.

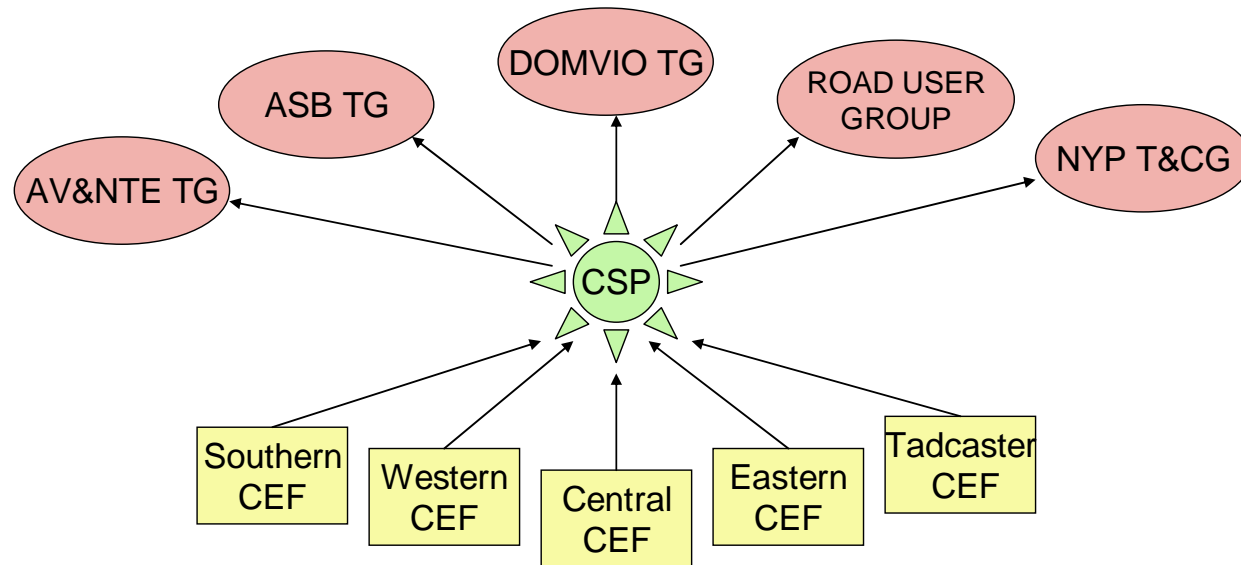
#### **5 – The Domestic Violence Task Group**

There is an established Domestic Violence forum in place for Selby District, however it is the CSP's intention to create a task group to focus practitioner activities. This is work in progress.

#### **6 – Support to Community Engagement Forums (CEF)**

The CEF teams provide SDC's engagement and delivery focus. The CEF's have their own problem solving abilities but above task groups and multi agency activities will provide second line support to CEF teams.

# Community Safety Partnership Support to Community Engagement Forums



## **Conclusion**

My efforts to date have been to put the structures in place to ensure effective delivery of the CSP priorities. In addition to the activities listed above I am also attempting to develop the current Police Fight-back scheme to tackle retail crime. I have made approaches to the Retailers Against Crime in York (RACY) to encourage best practice and information sharing. In addition to this I am making approaches to the Selby Chamber of Commerce with a view to strengthen partnership working.

Colin Moreton  
Selby District CSP Officer

## Appendix F

### Selby District Alcohol, Violence & Night-Time Economy Work Group

#### Meeting

10am Wednesday 27<sup>th</sup> July @ Selby Police Station

#### ATTENDANCE

NAME	AGENCY	NAME	AGENCY	NAME	AGENCY
Lesley Holliday (LH)	NYP	Ruth Sayer (RS)	SDC	Jennie Hamilton (JH)	Trading Standards
Colin Moreton (CM)	CSP	Simon Scarrott (SS)	SDC	Rudi Redferd- Brown (RRB)	Compass
Rich Abbott (RA)	NYP	Matt Foal (MF)	NYP	Andy Patchett (AP)	NYP
Dee Croft (DC)	DAS	Nicky Booth (NB)	Compass	Ian Cunningham (IC)	SYP
Mick Wilkinson (MW)	NYP	Kenny Sedman (KS)	NYP	Tim Grogen (TG)	SDC



## **APOLOGIES**

<b>NAME</b>	<b>AGENCY</b>	<b>NAME</b>	<b>AGENCY</b>
<b>Gary Lumb</b>	<b>NYCC</b>	<b>Elane Watkins</b>	
<b>Linda Slough</b>	<b>AVS</b>	<b>Tina Mason</b>	<b>STC</b>
<b>Alan Pitt</b>		<b>Colin Hunter</b>	<b>NYFR</b>

### **1. Introductions**

CM introduced himself as the new Community Safety Partnership Officer (CSP) for Selby District. He acknowledged that a lot of work had gone on previously in relation to Night Time Economy issues in the district but the previous group had stopped meeting early in 2011 due to uncertainties about organisational change across the District.

The purpose of today's meeting is to re establish the group and agree the action plan. Although the group will be looking at issues across the District the main focus will be on the Selby Town area as that is where the majority of incidents are occurring.

CM stated that the Group's work is very relevant to the CSP Priorities ie;

- Reduce harm caused by alcohol
- Anti Social Behaviour
- Supporting the North Yorkshire Police control Strategy

### **2. Overview of problem**

IC explained that a focus area had been identified in Selby Town centre and went through his performance management document that will be an ongoing measure of crime rates for the group to monitor progress.

### **3. Group Terms of Reference & Title**

CM read through the terms of reference & title for the group – all agreed

#### **4. Membership of group**

In addition to those named above other suggestions were;

- Member of PCT
- Night Marshals
- St John's Ambulance

**Action – CM to approach those organisations to gain their support**

#### **5. Chair**

RS nominated CM to be the chair of the group for the first 6 months

Seconded by LH

Carried by all present.

#### **6. Action Plan**

See Appendix A

#### **7. Monitoring of progress**

Progress will be measured by successful interventions and the performance management reports produced by IC in 2 above.

#### **8. AOB**

No other business declared

#### **9. Date of next meeting**

**13<sup>th</sup> September 2011**

## Appendix A

Victim	Action	Progress	Action
V1	Monitoring and tackling issues around drinks promotions.	<ul style="list-style-type: none"> <li>TG explained the situation in the town re various premises and their pricing policies to get people in as a licensing authority there are no controls that can be placed on Licensees re promotions.</li> </ul>	<ul style="list-style-type: none"> <li>To monitor</li> </ul>
V2	Drugs & Alcohol interventions	<ul style="list-style-type: none"> <li>NB stated that compass will accept referrals from any agency for both drugs and alcohol but consent of the person is required.</li> <li>RRB deals with alcohol only interventions re recreational binge type</li> <li>DC stated that ATR funding had been secured through the PCT and was aimed at dependent drinkers. They have had 2 referrals in the 3 weeks that they have been operating.</li> </ul>	<ul style="list-style-type: none"> <li>NB to confirm number of referrals received by compass and from which agencies</li> </ul>
V3	Consideration re developing a network of Street Angels	<ul style="list-style-type: none"> <li>MW outlined the system run in York – It is a scheme run by One Voice a voluntary church group that represents all denominations across the city. Their remit is to look after vulnerable people within the hours of 10pm to 3am i.e. helping drunken females to a taxi, providing flip-flops &amp; water to rehydrate. They patrol in groups of 2 or 3 (one of whom must be a male) wear high visibility jackets and have a Doorsafe radio. They can refer people to other agencies and need a degree of training. In York they are well regarded by the drinking public and Nightsafe professionals.</li> </ul>	<ul style="list-style-type: none"> <li>CM to contact York Organiser to discuss possibility of starting a scheme in Selby</li> <li>AP to make contact with Kings Church</li> </ul>

		<ul style="list-style-type: none"> <li>• AP States that there is a similar church group called Kings Church at Brayton College</li> <li>• RA suggested that such a community project may be eligible for a funding application through the CEF</li> <li>• Other ideas raised access to Proceeds of crime budget / approaching supermarkets for supplies of water etc</li> </ul>	
V4	To raise awareness of health issues surrounding excess alcohol consumption	<ul style="list-style-type: none"> <li>• Binges DVD input at schools are still being delivered</li> <li>• AP to meet with Clair Barrowman to discuss what else can be delivered in schools</li> </ul>	<ul style="list-style-type: none"> <li>• AP to update group on outcome of meeting with Clair Barrowman</li> </ul>
V5		<ul style="list-style-type: none"> <li>•</li> </ul>	

Offender	Action	Progress	Owner
O1	Court Exclusion Orders	<ul style="list-style-type: none"> <li>MW confirmed that Exclusion Orders can only be issues for offences committed inside licensed premises.</li> </ul>	<ul style="list-style-type: none"> <li>Part of MW training package for NYP staff to maximize this legislation</li> <li>NYP supervisors to monitor staff</li> </ul>
		<ul style="list-style-type: none"> <li>Community Impact statement to be produced for relevant court files to strengthen the case for Magistrates to impose an order</li> </ul>	<ul style="list-style-type: none"> <li>LH has been asked by RA to prepare statement</li> </ul>
		<ul style="list-style-type: none"> <li></li> </ul>	
O2	To reduce street urinating.	<ul style="list-style-type: none"> <li>TG stated that there were some public toilets situated in Back Micklegate but were off the beaten track and hard to get money into they also close at 6pm</li> </ul>	<ul style="list-style-type: none"> <li>Enqs with STC reveal that the toilets are the responsibility of SDC</li> </ul>
		<ul style="list-style-type: none"> <li>TG stated that the local byelaw in relation to street urinating was passed in March 2011. On the subject of fixed penalty tickets the Crown Prosecution Service will not prosecute. He suggested that a solution is that officers who witness offences to obtain the relevant evidence and report the offender for summons – the details should then be forwarded to the council licensing officer who would prosecute the case at court.</li> <li>JH informed the group that she had seen a portable 6 booth urinal unit in Leeds City Centre that appeared to be dropped in the street</li> </ul>	<ul style="list-style-type: none"> <li>LH to ensure all NYP staff aware of this policy</li> <li>TG to update the group the number of prosecutions on a month by month basis</li> <li>CM to research</li> </ul>
O3	Support to Pubwatch Schemes	<ul style="list-style-type: none"> <li>General discussion reveals that Pubwatch is a voluntary self organised group of Licensees. It is not part of their license to be part of pubwatch</li> <li>All but 5 pubs in Selby are part of the scheme</li> <li>Sherburn First Tuesday of the month</li> <li>Tadcaster First Wednesday of the month</li> <li>Selby First Thursday of the month</li> </ul>	<ul style="list-style-type: none"> <li>MF &amp; LH to ensure officers attend PW meetings where possible</li> <li>CM to update Licensing briefing board with photographs of pubwatch excluded persons</li> </ul>
O4	Develop interventions to tackle problems associated around pre-	<ul style="list-style-type: none"> <li>To monitor shop lifting after 5pm in local supermarkets</li> </ul>	

	loading of alcohol and drinking at home.	<ul style="list-style-type: none"> <li>• Ensure Doorstaff and Licensees enforce their obligations not to serve drunks under the licensing act</li> <li>• Ongoing work</li> </ul>	
O5	To monitor issues around underage drinking	<ul style="list-style-type: none"> <li>• YAO to continue events at schools to provide ID4U until current stocks run out</li> </ul>	<ul style="list-style-type: none"> <li>• AP to continue to distribute ID4U passes as appropriate</li> </ul>
		<ul style="list-style-type: none"> <li>• False IDs – RA states that NYP force policy is being written in relation to this subject</li> </ul>	<ul style="list-style-type: none"> <li>• RA to update group when NYP policy re false ID for under 18's finalised</li> </ul>
O6	Routine Joint Agency Licensing checks	<ul style="list-style-type: none"> <li>• <u>Test purchasing ops for on-licensed &amp; Off license premises</u> JH outlined the success of the 3 month Alcohol Respect Campaign which is run by Trading Standards. There is a Challenge 21/25 policy for staff who serve alcohol for which support is provided by TS officers. The success of the campaign is measured by Test purchase operations at the beginning and end. There is a cost implication for TS officers overtime. This operation has proved successful in other areas with significant reductions in ASB, vandalism, litter and drunken youth incidents.</li> <li>• <u>Police &amp; council Licensing Officers</u> TG stated that joint licensing checks were carried out on an ad-hoc basis between the NYP &amp; SDC.</li> <li>• <u>Fire Service checks</u> No Fire Service rep present</li> </ul>	<ul style="list-style-type: none"> <li>• JH to provide group with example of plan for a similar town to Selby / Cost implications (and possibility of avoiding them ie changing of staff shifts)</li> <li>• LH to update the group at next meeting with OP Ursine &amp; briefing issues</li> <li>• LH/CM to coordinate enforcement agencies sub group with focus on target premises</li> </ul>
		<ul style="list-style-type: none"> <li>• Licensing update training to be delivered to all police personnel across Selby District by PCs Mick Wilkinson over the next six weeks.</li> </ul>	<ul style="list-style-type: none"> <li>• MW to update group at next meeting re progress with staff training</li> </ul>

		<ul style="list-style-type: none"> <li>• OP Ursine - LH is in the process of updating OP Ursine the Selby NTE problem Solving Plan</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• As above action LH</li> </ul>
		<ul style="list-style-type: none"> <li>• Police briefing system - LH to improve briefing system and include information from Night Marshals</li> <li>•</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• As above action LH</li> </ul>
O7	Action days	<ul style="list-style-type: none"> <li>• Explore passive Drug Dog operation – TG stated that although this tactic has been employed in the past, it proved to be very labour intensive and counter productive in that officers were removed from the street to process prisoners.</li> <li>• Development of Multi Agency action days</li> </ul>	<ul style="list-style-type: none"> <li>• LH / CM to consider options and bring to next meeting</li> <li>• Drugs dog to be removed from plan at this time</li> </ul>
O8	Capable Guardians	<ul style="list-style-type: none"> <li>• Police</li> <li>• Night Marshals</li> <li>• Street Angels</li> <li>• Fire Service</li> <li>• Ambulance service</li> </ul>	
O9			
O10			
O11			

Location	Action	Progress	Owner
L1	As part of developing a transportation plan for dispersal of night-time visitors, look at the possibility of increasing the number of taxis/buses at night to cope with demand.	<ul style="list-style-type: none"> <li>Taxi rank – TG there are 4 taxi ranks in town centre YMCA / Station / Wide St outside Mr C’s / James Street – The James Street rank is by far the most used. Taxi drivers choose to finish early as they don’t want drunken people in their cabs which leave a few to remove the crowds and leads to delays &amp; incidents. Moving of rank has been tried before but taxi drivers make their own choices.</li> </ul>	<ul style="list-style-type: none"> <li>CM to locate previous proposal (from EVA 2010) to consider at next meeting</li> </ul>
		<ul style="list-style-type: none"> <li>Taxi Marshals – CM circulated report compiled by Delta Security in 2010 outlining issues</li> </ul>	
		<ul style="list-style-type: none"> <li>Feedback from Taxi companies – CM has sent letters to various Taxi companies to gain feedback</li> </ul>	<ul style="list-style-type: none"> <li>TG to provide CM with key taxi firms / Hackney Cabs</li> </ul>
L2	To ensure areas where on street drinking is a problem are designated as DPPOs	<ul style="list-style-type: none"> <li>TG states that the Alcohol Exclusion zone for Selby Town is in line with the parish border. Also states that there are 19 other Zones linked to parish borders within the district.</li> </ul>	<ul style="list-style-type: none"> <li>TG to inform IC of parishes concerned RE AEZ</li> <li>IC to print maps of AEZ areas for briefing purposes.</li> <li>CM to ensure licensing briefing board updated</li> </ul>
L3	To determine the current status of CCTV in Selby Town	<ul style="list-style-type: none"> <li>RS gave an overview of the SDC position in relation to the reduction of CCTV cameras across the district there is another SDC meeting to discuss the matter</li> <li>CM stated that there may be additional funding to increase the numbers under the above proposals to more than the 10 agreed – he circulated copies of the camera lists with the entire CCTV locations and asked members to consider from their experience</li> </ul>	<ul style="list-style-type: none"> <li>All members to feed back to CM with their views</li> <li>IC to prioritise cameras based on crime levels in vicinity</li> <li>RS to update the group on latest SDC decision on CCTV</li> </ul>



		<p>what further cameras should be considered a priority.</p> <ul style="list-style-type: none"> <li>• RA informed the group that Mayfair had 2 portable CCTV cameras which could also be deployed – there was a possibility that these could be funded by CEFs</li> </ul>	
L4	To develop interventions to reduce crime in licensed premises.	<ul style="list-style-type: none"> <li>• To be developed at future meetings</li> </ul>	
L5	Review of Impact Zone – associated crime and environmental issues	<ul style="list-style-type: none"> <li>• Management of Late Night Refreshment Premises – It was agreed that certain food outlets are contributing to the NTE problems in the target area with people hanging around and causing a flash point. TG stated that if premises could be proved to be contributing to the problem then measures could be taken to bring before the licensing committee.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
		<ul style="list-style-type: none"> <li>• Night time cleaning scheme &amp; litter management – No ASB data available from SDC at this time and no street cleaning rep present.</li> </ul>	<ul style="list-style-type: none"> <li>• IC has on a number of occasions attempted to obtain data with no success – to continue</li> <li>• CM to contact Street Cleaning</li> </ul>
		<ul style="list-style-type: none"> <li>• Develop interventions to tackle problems associated with noise nuisance. No ASB data available from SDC at this time and no EPU rep present.</li> </ul>	<ul style="list-style-type: none"> <li>• CM to contact EPU officer</li> </ul>
L6	Multi agency Environmental Visual Audit (EVA)	<ul style="list-style-type: none"> <li>• ID at ground level what problems need to be addressed</li> </ul>	Will be discussed at future meeting
L7			

L8		
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Other	Action	Progress	Owner
Ot1	Update on planning/licensing applications	<ul style="list-style-type: none"> <li>• TG and MW now have direct link re licensing applications</li> <li>• MW maintaining regular contact with SYP Architectural Liaison Officer in relation to new planning applications</li> <li>• The group will be informed of any relevant applications at future meetings</li> </ul>	TG to supply MW with copies of Selby pub licenses
Ot2	Effectiveness of Doorstaff scheme	<ul style="list-style-type: none"> <li>• SIA registration – TG states that there are 12 SIA registered doorstaff – Managers &amp; Landlords are not permitted to run the doors</li> <li>• This will be looked at under enforcement operations</li> </ul>	
Ot3	Update on radio coverage and any further work required.	<ul style="list-style-type: none"> <li>• Pubs with doorstaff have radios linked to CCTV control room</li> <li>• The coverage is good – but needs to be reviewed in light of CCTV reduction and possibility of being monitored from Harrogate.</li> </ul>	
Ot4	To continue to develop the Night Marshals Scheme	<ul style="list-style-type: none"> <li>• Sharing of intel with Police</li> <li>• Briefing</li> <li>• Conditions / contract issues</li> </ul>	<ul style="list-style-type: none"> <li>• CM to take ownership and review policies and procedures / also better integration with Police and other agencies under Ursine review</li> </ul>

Ot5			
Ot6			



## Appendix G

### Minutes of ASB Task Group meeting Wednesday 31<sup>st</sup> August 2011

<u>Present</u>	<u>Apologies</u>
Colin Moreton CSP (CM)	Helen Chapman YJS
Ian Cunningham SYP (IC)	Carole Bunton CYC
Paul Morrison CYC (PM)	Elaine Watkins Probation
Andy Patchett NYP (AP)	Matt Foale NYP
Jenni Adams NYP (JA)	Lesley Holliday NYP
Linda Slough AVS (LS)	
Rudi Redford-Brown Compass (RRB)	
Alison Newbould NYP (AN)	
Charlee Bewsher 4 Youth (CB)	
Michelle Falkingham NYP (MF)	
Jackie Booth NYP (JB)	
Tim Grogen SDC (TG)	
Simon Parkinson SDC (SP)	

## 1 – **Introductions** -

2 – **Overview of ASB Task Group** – CM outlined how the CSP priorities and delivery task Groups fitted in to the NYP Control Strategy. He outlined the role of the ASB task group and strategic priorities. CM asks those present to complete a form during the course of the meeting indicating where agencies can assist to further progress in the plan. *See Appendix A.*

3 – **Analysis - Crime figures & Hotspots** – IC demonstrated the report profiles and described the work that he can do to ID repeat victims, Offenders and Locations. Also highlighted a need for SDC ASB data to give a more accurate overview of the ASB problem.

4 – **Victim** – VAC system – JA outlined the Victim & of Concern procedure. CM states intention to involve partner agencies more and to establish multi agency meetings to deal with the most serious cases where other interventions have failed

5 – **Offender** – 3 Stage ASB model – AN outlined the system and discussion followed. Although NYP system not completely approved CM to start to implement structure and ensure it fits with NYP systems.

6 – **Location** – Operation Birch – JB outlined the success of Operation Birch to date and all agreed that the format should continue to tackle issues, showcase agencies activities, link in with CEF priorities and raise public confidence.

7 – **Review of action plan** – CM reviewed the ASB action plan. *See appendix B*

**8 – AOB**

**9 – Next meeting agreed - 10am 12<sup>th</sup> October 2011 @ Selby Police Station**

## Appendix A – Partner contributions

### Responses from some present at meeting

<b>Member</b>	<b>Agency</b>	<b>Offender</b>	<b>Location</b>	<b>Victim</b>	<b>Action Days</b>
<b>Jenny Adams</b>	<b>NYP</b>	<b>Local Knowledge Partnership working Evidence</b>	<b>Ditto</b>	<b>Pass on knowledge of VACs to other agencies</b>	<b>Activities Feedback</b>
<b>Michelle Falkingham</b>	<b>NYP</b>	<b>Staffing</b>	<b>Sharing of Info</b>	<b>Ditto</b>	<b>Staffing Buildings Vehicles Equipment</b>
<b>Jackie Booth</b>	<b>NYP</b>	<b>School input prior to half term</b>	<b>ID hotspots prior to next action day Focus partner activities</b>		<b>Continue roll out OP Birch Focus through various sources</b>
<b>Linda Slough</b>	<b>AVS</b>	<b>Working with community groups to ID work for community payback</b>		<b>Partnership working Common database to ID groups to help</b>	<b>Will contribute</b>

		ID support groups re drugs, alcohol & violence		with interventions	
<b>Rudi Redford-Brown</b>	<b>Compass</b>	Attend offender group Get referrals for drinkers engaged in offending behaviour Sign Confidentiality to share info re clients Court reports – impact on sentencing		Compass has pathway to certain individuals who are vulnerable to ASB Link in to the offender if drugs / alcohol issues	Be present to access offenders to engage in alcohol / drugs services Encourage referrals Raise awareness of multi agency working
<b>Alison Newbould</b>	<b>NYP</b>		<b>NAG discuss Council Tenancy issues</b> Referral via Estate managers to multi agency panel for Action Plan	<b>Victim / Predator type group</b>	
<b>Ian Cunningham</b>	<b>SYP</b>	<b>Age profiling on potential offenders</b>	<b>OP Birch Analysis</b>	<b>Monthly hate crime offences</b>	<b>Will attempt to find NYCC info sharing</b>



					<b>protocol</b>

## Appendix B – Action plan update

Green = Completed  
 Red = Not started / relevant  
 Amber = In progress

What	Who	When	Action	Status
Develop Level 3 multi agency offender ASB / Hate Crime case Panel for the Selby District.	Colin Moreton			<p><b>CM – will develop system in conjunction with NYP development in this area. Will be input at future multi agency training day</b></p> <p>Input on VACs and ASB model was presented to the group</p>
Develop Level 2 Multi agency offender Problem Solving Where Level 1 has failed. Can be referred from any agency	Colin Moreton		•	
Develop Multi Agency working relating to Hi risk victim issues from the Vulnerable and of Concern (VAC) system			<ul style="list-style-type: none"> <li>• Tactical tasking identification of repeat victims</li> <li>• Extend VAC system to other agencies?</li> </ul>	
Run inter-agency front line officer training relating to ASB powers, roles and responsibilities	Colin Moreton			
NYP Get a Grip ASB campaign	NYP			Completed
Develop a CSP information	Colin			CM to ensure that current

sharing protocol	Moreton			<b>agreements / legislation fit for purpose</b>
Map out front line delivery officers from differing agencies to support joint approach.	Colin Moreton			CM has completed – agreed to leave it as SDC and NYP front line community officers. This relationship will hopefully be improved through joint training days.
Develop out of hours protocols to service provision	SDC			SP stated that SDC policy is currently under review. EPU officers currently provide service after 2am. TG stated Any incidents witnessed by NYP staff will be prosecuted by SDC enforcement team. <b>SP to update progress of review at next meeting</b> RA outlined NYP control room policy that for noise issues the statutory authority to deal would be SDC and the complaining member of the public would be referred to SDC. However at Selby the local team would endeavour to give a local service.
Develop Hate crime / hate incident local action plan reflecting national guidance.	CSP		<ul style="list-style-type: none"> <li>To review and further develop protocol and procedures relating to the reporting of hate crime in the Selby District</li> </ul>	<b>CM to liaise with Safer Neighbourhood Sgt Matt Foale to ascertain where 3<sup>rd</sup> party reporting centres were located.</b> RA stated he was aware the libraries at Selby, Sherburn and Tadcaster carried out this role.
Develop joint approach to key calendar events such as Mischief Night, Halloween etc	Colin Moreton		<ul style="list-style-type: none"> <li></li> </ul>	CM to draft a calendar of events as a starting point and circulate to members for comment prior to next meeting. CB / MF / JB to meet outside meeting to discuss youth teams involvement in Action days
Develop policies and	SDC		<ul style="list-style-type: none"> <li>NAG</li> </ul>	SP states this area is also under review.

procedures relating to Housing ASB				RA suggests NYP NVQ distance learning package for Neighbourhood Management – will discuss outside meeting
Develop litter strategy and associated policies / procedures	SDC		<ul style="list-style-type: none"> <li>Enforcement</li> </ul>	Under review
Develop street urinating strategy and associated policies / procedures	SDC		<ul style="list-style-type: none"> <li>Local Bylaw now in place</li> </ul>	TG states that FPN cannot be issued because the offence is a local bylaw and CPS will not prosecute. To date SDC have taken witness statements from Night Marshals and Police officers and progressed their own prosecutions.

What	Who	When	Action	Status
Identify repeat locations for ASB .Track and provide monthly reports on ASB trends and data to aid intelligence led partnership problem solving.	Ian Cunningham	Monthly		<b>IC to provide this information at future meetings</b>
High Visibility patrols in hot spot areas and priority areas outlined by the CEF's	Safer Neighbourhood teams (SNT's) NYP	Daily Through DMM	<ul style="list-style-type: none"> <li>Link to Tactical Tasking</li> <li>Repeat victims</li> </ul>	Ongoing work and also extra focus through OP Birch multi agency days
Undertake Environmental Visual Audits in hotspot areas to identify possible design solutions	NYP with other agencies	As Required/Quarterly		Part of Strategy for OP Birch days
Task group will utilise funding to continue targeting actions within hotspot areas	ASB task group	Quarterly	<ul style="list-style-type: none"> <li>Limited funding CSP</li> </ul>	RA highlights that funding may be available through the CEFs for community based projects
Develop framework for	Colin Moreton /		<ul style="list-style-type: none"> <li>TAGGY database</li> </ul>	Not a problem at this time in Selby to

recording Graffiti complaints	YJS / PAYBACK		<ul style="list-style-type: none"> <li>Graffiti removal</li> </ul>	be removed
Develop and deploy Operation Jumbo to tackle ASB and Trespass in the District	NYP/CSP	Ongoing		New NYP operation starts 010911 in relation to trespass, poaching and rural crime issues.
Report back to the community on work in hotspot areas through CEF process, ringmaster and local media.	SNT/CSP/SDC	As Required		
Enforcement of Alcohol Exclusion Zones	NYP / SDC			<b>TG to inform IC of the areas where Alcohol Exclusion Zones are in place IC to then provide electronic maps for reference</b>

What	Who	When	Action	Status
Youth Services interventions	YJS		<ul style="list-style-type: none"> <li>Restorative justice allotment project</li> <li>Diversionary activities</li> </ul>	<b>As part of the Calendar of events 4 youth will highlight their activities</b>  <b>CM to approach Youth Justice Service for their activities</b>
Mapping of Leisure and other activities for young people.				<b>CM to contact Robin Bedford who has completed this task previously</b>
Develop and run Crucial crew	NYP			AP gave an overview of the scheme and the funding problems. Next year 2 rail companies and helping to fund the scheme. Dates will be entered into the calendar of events and any other agencies who wish to engage with youth are welcome to take part.
Development of YACAB database	Youth Action Officer/Targeted Youth			IC gave an overview of the system and explained that it had fallen down due to removal of administration staff

				as part of spending review. Hope to revive it in the future. AP stated that NYP are actively looking to bring the system back.
Develop options to deal appropriately with individuals known to be involved with ASB			<ul style="list-style-type: none"> <li>ASB Toolkit</li> </ul>	Will both be part of the systems to deal with offenders under ASB model to be developed by CM
Increase the appropriate use of ABC's for those at risk of becoming persistent offenders	CSP / NYP / YJS / SDC		<ul style="list-style-type: none"> <li>Standardisation of ABC's</li> <li>Entry onto NICHE</li> <li>CSP Officer to retain copy for interagency purposes</li> </ul>	
Mediation Project – volunteer mediators to be trained for aiding in neighbour disputes and low level ongoing ASB issues	AVS			<b>PM outlined the mediation scheme that SYP are looking to roll out into Selby District. Issues discussed include the training of volunteers, advertising material and management of cases. Further update at next meeting.</b>

What	Who	When	Action	Status
Deliver and publicise Minimum Service Standards	CSP			All of these issues to be progressed through CSP as work of the group progresses
Safe and Secure public engagement days	CSP			
Publicise good news stories and partnership working through media	CSP			
Develop partnership marketing and communication strategy	CSP			
Communicate with community watches through ringmaster	NYP		<ul style="list-style-type: none"> <li></li> </ul>	
Develop and promote NHW in district	NYP		<ul style="list-style-type: none"> <li>Promote scheme in hotspot areas</li> </ul>	

Participation in the CEF process	CSP / SDC / NYP			Established process
Hate crime reporting centres	NYP/CSP/SDC		<ul style="list-style-type: none"> <li>Libraries</li> </ul>	As mentioned previously
Develop partnership approach to VACs procedure (vulnerable and of concern)	NYP			Promotion of the VACs system and awareness with front line staff to be progressed through training events. LS stated that wider advertising for this and mediation could be progressed through AVS contacts

What	Who	When	Actions	Status
To conduct at least one Multi Agency “clean up day” every quarter	CSP & agencies		<ul style="list-style-type: none"> <li>OP Birch</li> </ul>	JB previously gave a presentation on OP Birch. View of the group is that they should continue. <b>Group agreed that an action day should be held on Mischief night 4<sup>th</sup> November. JB to coordinate</b>
To review data collection	Ian Cunningham		<ul style="list-style-type: none"> <li>Improve ASB data sharing with SDC</li> </ul>	<b>IC and SP to ensure that data sharing takes place so that future reporting process will include SDC data and give a better overview of the issues.</b>
To link with violence, alcohol & Night Time Economy Task Group	Colin Moreton			Established link
To produce multi agency protocol relating to litter and Fixed Penalty Notices	CSP/NYP/SDC			Work in progress SDC
To begin campaign of engage educate and enforce around littering offences	CSP/NYP/SDC			Work in progress SDC
To begin joint officer EVA's of hotspots once a quarter between NYP and SDC	NYP/SDC			See previous

To review fly tipping hotspots	SDC			Work in progress SDC link in with data in IC reporting system for targeting in future
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**To:** Scrutiny Committee  
**Date:** 20 September 2011  
**Author:** Chris Smith  
**Lead Officer:** Keith Dawson, Director of Communities

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## April 2010 – June 2011 1<sup>st</sup> Interim Corporate Plan Progress Report

### Summary:

This report provides details of Access Selby key performance indicators following the 1<sup>st</sup> quarter of reporting for the financial year 2011/12, and recommends appropriate action where required.

### Recommendation:

It is recommended that accountable officers take the necessary action to ensure the performance indicators achieve the set targets set at the beginning of the financial year.

### Reasons for recommendation

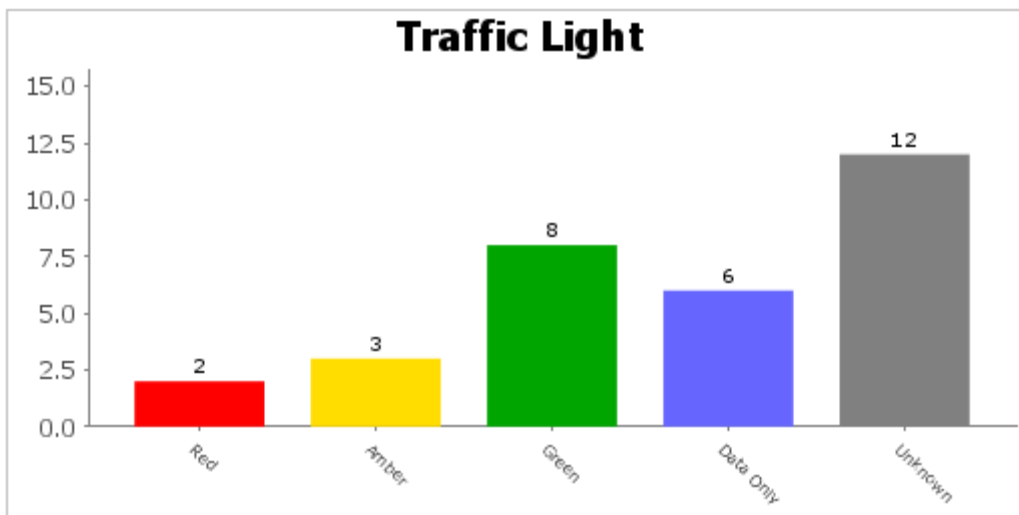
The ongoing management of performance and improvement data assists Access Selby in achieving its priorities for 2011/12.

#### 1. Introduction

- 1.1 Performance indicator exceptions for the relevant period together with appropriate commentary from officers are shown at Appendix A.
- 1.2 A total of thirty-one key performance indicators have been created and divided into four themes: *customer and community, learning and growth, process and finance*. These four themes form the basis of the 'balanced scorecard' approach, and are designed to support the long-term sustainability of the organisation.
- 1.3 A total of ten indicators will be monitored monthly with six indicators measured quarterly, three indicators measured half yearly and twelve indicators measured annually.



- 1.4 Performance is measured on the traffic light sequence through the COVALENT performance management system. The 'data only' column relates to indicators where either we are calculating a baseline figure throughout the 1<sup>st</sup> year and have no target set or the target is based around a milestone. Performance indicators in the 'unknown' field mainly relate to annual reported data (9) or data that cannot currently be collected (3).
- 1.5 Issues with extracting data from our software systems have resulted in 3 indicators due to be reported missing the report deadline. The software suppliers are currently working on the systems to ensure that this data can be extracted throughout the 2<sup>nd</sup> quarter of reporting.
- 1.6 Based on the 13 performance indicators that hold reported data following the 1<sup>st</sup> quarter of reporting we are above target on 8 indicators with 5 indicators reported below target.



- 1.7 The reported indicator for average time taken to re-let local authority housing is currently below target. Reasons for delays include awaiting support needs assessment from NYCC, the length of time to complete outstanding repair works and multiple refusals.
- 1.8 The percentage of new benefit claims and changes processed within 5 days is below target although performance has improved month on month from April 2011. This trend of improving should continue although the training of new assessment staff could have an impact as we move into quarter 2 of reporting.
- 1.9 The percentage of urgent repairs to council owned properties completed within the agreed timescales has failed to meet target by 1.26%. This indicator is a combination of emergency and urgent repairs with the emergency repairs above target (85.01%) and urgent repairs (82.74%) just falling short of the target for the 1<sup>st</sup> quarter.

- 1.10 On a positive note, the reported performance indicators for customer satisfaction at the contact centre, non urgent repairs completed, food and health & safety inspections council rent recovered and planning applications considered within time limit are all above the targets set at the beginning of the financial year

## **2.0 Legal/financial and other control/policy matters**

- 2.1 Subject to the actions determined by councillors to address weakness identified, there are no financial implications arising from the contents of this report.
- 2.2 Any actions identified for improvements to performance would need to be properly assessed for financial implications and, if required, approval for any additional funding sought and such issues would be highlighted in the budget exceptions report elsewhere on the agenda.

## **3.0 Conclusion**

- 3.1 Access Selby have made sound progress through quarter 1 in ensuring the systems available can capture and extract the data needed to measure the key performance indicators. The overall position of the performance indicators is however distorted with only 13 out of the 31 indicators holding data following quarter 1 reporting and therefore could change significantly once further data is provided throughout the year.
- 3.2 It is recommended that accountable officers take the necessary action to ensure the performance indicators achieve the set targets set at the beginning of the year.
- 3.3 The importance of data quality within this process and other data collection programmes cannot be ignored and has to remain a corporate risk. It is paramount that we are confident in the data supplied from internal and external sources, so it can be relied upon for informed decision making purposes.

## **4.0 Progress update – August 2011**

- 4.1 The indicator measuring the average time to re-let LA housing remains red; however the Transformation Team are acting to resolve the issue together with the business area, by process mapping the task, and seeking out any weaknesses in order to implement a solution as a matter of urgency. Work will commence on this during August.
- 4.2 The positive news is that the indicator measuring urgent repairs to Council properties within a timescale, which had an amber status in the first quarter, has now achieved its target for the first month. In addition, the target for the processing of benefit claims, which had a red status in the first quarter, has also been achieved for the first month. The latter improvement has been achieved by implementing a workflow system to

allocate tasks more efficiently, but most importantly by changing the way that data is recorded. The number of working days taken to process a claim are now being recorded, which greatly improves results, as previously week-end days were part of the calculation, which negatively distorted the reported performance.

- 4.3 The indicators relating to high risk enforcement issues and responses to Environmental Health enquiries have not yet been able to report due to software development issues; however Access Selby report that both issues will be resolved by September. The delay stems from the need to use the expertise of outside IT suppliers, to recode data fields and create reports, so that data can be extracted and fed into the performance management system.
- 4.4 It is recognised that in some instances, the commentary that accompanies each indicator result contains elements of technical detail that needs to be qualified by a simple explanation of what the results mean in terms of the performance of a service. Guidance is being issued to relevant officers to ensure more consistent commentary. Please note that the final paragraph in the commentary boxes of SDV009a and SDV009b in Appendix A are additions to aid clarity.
- 4.5 In summary, some good improvements are evident, but it is vital that work continues on the clarity of reporting, so that the indicators reported with less frequency are also up to standard for when they are due to report.

### **Appendices:**

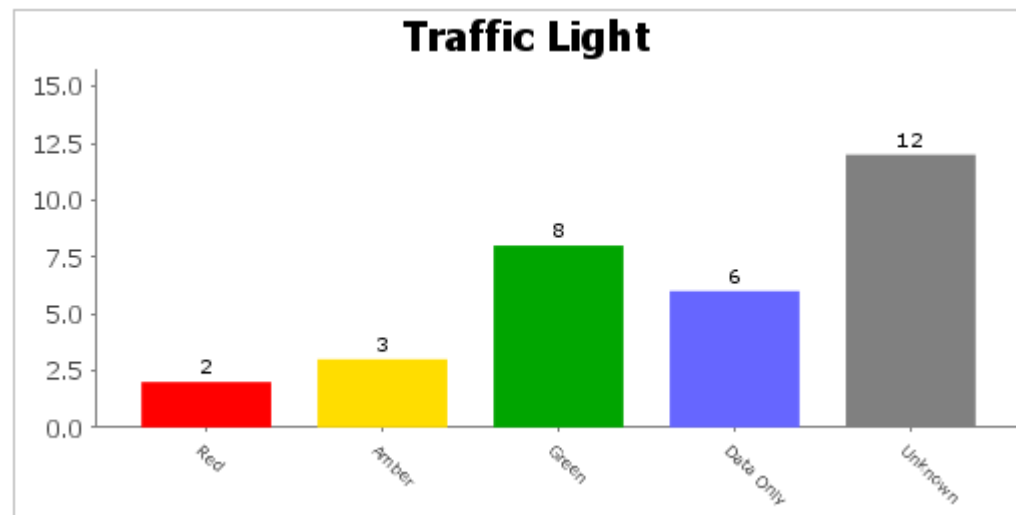
Appendix A – Access Selby Key Performance Indicator Exceptions Report: April 2011 – June 2011 (Quarter 1).

# 1<sup>st</sup> Interim Corporate Plan Progress Report: April 2011- June 2012 (1<sup>st</sup> Quarter)

**Report Type:** PIs Report  
**Report Author:** Data & Systems  
**Generated on:** 04 July 2011













PI Status		Long Term Trends		Short Term Trends	
	Alert		Improving		Improving
	Warning		No Change		No Change
	OK		Getting Worse		Getting Worse
	Unknown				
	Data Only				






## Customers & Community






Code	Short Name	Direction of Travel	Current Target	Current Value	Short Term Trend Arrow	Long Term Trend Arrow	Traffic Light	Collection Frequency	Context
SDV_001	% of satisfied customers	<b>Aim to Maximise</b>	85.00%	<b>96.90%</b>				Quarterly	Combined percentage taken from the satisfaction surveys collected through the Contact Centre in respect of customer contact through the phones / F2F for the 1 <sup>st</sup> quarter. The intention is to capture and include web satisfaction through the 2 <sup>nd</sup> quarter of reporting.
SDV_002	% of contact 'right first time'	<b>Aim to Maximise</b>	70.00%	<b>87.26%</b>				Quarterly	This figure is based around the current set up on 'Aspire' in relation to the number of calls passed through the Contact Centre to a back office 'service specialist' due to the answer not be given initially. Further work is required on the data input and the software through the 2 <sup>nd</sup> quarter of reporting to ensure the data is robust and accurately measured.
SDV_003	% satisfied with street cleanliness	<b>Aim to Maximise</b>	60.00%					Half Yearly	Satisfaction surveys will be conducted half yearly through Enterprise and Wigan Leisure Trust respectively.
SDV_004	% satisfied with leisure facilities provided on behalf of the Council	<b>Aim to Maximise</b>	60.00%					Half Yearly	
SDV_005	Satisfaction with professional advice both to the Core and within the SDV	<b>Aim to Maximise</b>	60.00%					Annually	Satisfaction survey to be created for service units providing professional advice.
SDV_006	% of customer satisfaction with service received	<b>Aim to Maximise</b>	60.00%					Half Yearly	Satisfaction survey to be created within each of the customer facing service areas and measured and monitored consistently over the year.

## Customers & Community
































Code	Short Name	Direction of Travel	Current Target	Current Value	Short Term Trend Arrow	Long Term Trend Arrow	Traffic Light	Collection Frequency	Context
SDV_007	% of vulnerable residents signposted to relevant support agencies after direct contact with the Council	Aim to Maximise	85.00%					Quarterly	Waiting for the software supplier to apply enhancement to the 'Aspire' system so that this data can be recorded through the Contact Centre. This data will be recorded throughout the 2nd quarter of reporting.
SDV_008	Average time taken to process disabled facilities grants applications	Aim to Minimise	130 days	143 days				Quarterly	Performance has previously been recorded annually so baseline data is being collected each quarter to measure any seasonal fluctuations that might arise.
SDV_009a	% or repairs to council-owned properties completed within agreed timescales (URGENT REPAIRS)	Aim to Maximise	85.00%	83.74%				Monthly	<p>A total of 1181 Emergency /Urgent repairs have been completed for the 1st quarter with 192 completed outside the time limits. As a breakdown 380 emergency repairs were completed within the time limits out of 447 (85.01%) and 609 urgent repairs were completed on time out of 736 (82.74%)</p> <p>In comparison with the 1<sup>st</sup> quarter in 2010 our performance is down by 0.29% on emergency repairs but above by 0.34% on urgent repairs.</p> <p>It is anticipated that these figures will see an imminent improvement, as data recording procedures have now been standardised through training and the use of new technology.</p>

SDV_009b	% or repairs to council-owned properties completed within agreed timescales (NON-URGENT REPAIRS)	<b>Aim to Maximise</b>	80.00%	90.52%				Monthly	<p>In total 1245 non urgent repairs have been completed during the 1st quarter with 1127 completed within time and 118 completed outside the set time limits.</p> <p>Although this represents a downturn in performance from 1st quarter 2010, a higher volume of repairs have been dealt with, whilst new procedures and technology are being implemented to improve long-term performance.</p>
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## Customers & Community

Code	Short Name	Direction of Travel	Current Target	Current Value	Short Term Trend Arrow	Long Term Trend Arrow	Traffic Light	Collection Frequency	Context
SDV_010	Average time taken to re-let local authority housing	<b>Aim to Minimise</b>	28 days	47 days				Monthly	34 properties were re-let during June. Only 9 (26%) of these were let in 4 weeks or under and 12 (35%) properties took 8 or more weeks to re-let. There has been an increase in the number of void properties to let due to moves to Popple Well Springs, the extra care facility in Tadcaster, from tenants of SDC managed bungalows.
SDV_011	Production of CEF-area performance profiles		Delivery of annual profiles					Annually	To develop relevant ICT to deliver integrated systems to produce performance profiles.

## Finance

Code	Short Name	Direction of Travel	Current Target	Current Value	Short Term Trend Arrow	Long Term Trend Arrow	Traffic Light	Collection Frequency	Context	
SDV_023	% of invoices paid on time	<b>Aim to Maximise</b>	75.00%	84.88%				Monthly	Performance has improved month on month since April 2011 and up by 4% on the same period last year. Reasons include a 2 week reminder being issued to officers alongside an officer report that identifies individuals who fall below the set target and can be chased to ensure payment within the set time limits. Currently 94% of officers are above the set target for payment of invoices.	
SDV_024	% compliant with revised fees and charges	<b>Aim to Maximise</b>	Establish Baseline					Annually	<p>Work continuing to put in place mechanisms to capture this data throughout the reporting period.</p> <p>Updates will be given each quarter on the progress made although this performance indicator will only officially reported annually due to the nature of the indicator.</p>	
SDV_025	% internal rate of return on commercial assets	<b>Aim to Maximise</b>	5.00%					Annually		
SDV_026	Reducing internal costs on non operational sites	<b>Aim to Maximise</b>	2.00%					Annually		
SDV_027	% increase in income generation	<b>Aim to Maximise</b>	Proposals for income generation submitted					Annually		
SDV_028	Efficiency and productivity improvements (Delivering within Cost Envelope)	<b>Aim to Maximise</b>	Delivering within agreed cost envelope					Annually		
SDV_029	% increase in productivity	<b>Aim to Maximise</b>	10.00%					Annually		Work started on using available data to calculate a baseline position.
SDV_030	% efficiency gain in commissioned services, whether financial or added value	<b>Aim to Maximise</b>	By Yr 3 – 10% on 2010-2011 costs					Annually		Work continuing to put in place mechanisms to capture this data throughout the reporting period.










## Learning & Growth




Code	Short Name	Direction of Travel	Current Target	Current Value	Short Term Trend Arrow	Long Term Trend Arrow	Traffic Light	Collection Frequency	Context
SDV_012	% of employees attaining behavioural competency key milestones	<b>Aim to Maximise</b>	75.00%					Annually	Feeder PIs to be created from the Training & Development programme and Standard Operating procedures.
SDV_013	% increase in employees confidence and perception of the organisation	<b>Aim to Maximise</b>	Establish Baseline					Annually	Measured through the new ways of working toolkit. Feeder PIs to be created to calculate the percentage














## Process

Code	Short Name	Direction of Travel	Current Target	Current Value	Short Term Trend Arrow	Long Term Trend Arrow	Traffic Light	Collection Frequency	Context
SDV_014	Inspection of premises in accordance with statutory code of practice	<b>Aim to Maximise</b>	100% (high risk premises)	100%				Quarterly	Food Inspections: High Risk Premises (Risk Rated A or B) – 9 premises out of 9 inspected = 100% Health and Safety Inspections: High Risk Premises (Risk rated A or B1) – 3 premises out of 3 inspected = 100%
SDV_015	Response to Environmental Health	<b>Aim to Minimise</b>	7 days					Monthly	'M3' software to be developed alongside users to ensure data

Code	Short Name	Direction of Travel	Current Target	Current Value	Short Term Trend Arrow	Long Term Trend Arrow	Traffic Light	Collection Frequency	Context
	enquiries and complaints								captured is accurate and robust in relation to the queries and complaints recorded throughout the system. System report to be written by software supplier due to limited expertise on the system.
SDV_016	Number of high risk enforcement issues resolved	Aim to Maximise	50.00%					Quarterly	Awaiting risk matrix to be developed for use within the Enforcement Unit plus await a consistent approach from each of the current enforcement teams within Access Selby before data can be accurately calculated.
SDV_017	Investigate significant fly-tipping incidents	Aim to Maximise	70.00%	100%				Monthly	145 cases of fly-tipping have been reported and investigated throughout the 1 <sup>st</sup> quarter of reporting. A matrix needs to be created to define 'significant' fly-tipping as we currently investigate all the fly-tipping incidents across the district.

## Process

Code	Short Name	Direction of Travel	Current Target	Current Value	Short Term Trend Arrow	Long Term Trend Arrow	Traffic Light	Collection Frequency	Context
SDV_018	% of new benefit claims and changes processed within 5 days upon receipt of complete application	Aim to Maximise	85.00%	74.25%				Monthly	Performance has increased month on month since April 2011. As a breakdown for the month of June 2011 New Claims had 77.19% processed within 5 days and COC had 79.64% processed. Following the 1st quarter performance is 10% below the target of 85% set at the beginning of the year.

SDV_019	% of Council Tax debt recovered	<b>Aim to Maximise</b>	30.87% (97.50%)	<b>30.56%</b>				Monthly	The collection rate is down by 0.31% on the monthly profile and down by 0.05% in comparison with the same period in 2010.
SDV_020	% of Council Rent debt recovered	<b>Aim to Maximise</b>	92.61% (97.60%)	<b>94.16%</b>				Monthly	Collection rate is higher than YTD figure for June 2010 by 0.87% and ahead of target by 1.55%. We continue to pro-actively collect rent and arrears by contacting the customer promptly, promoting and facilitating benefit take up, working closely with Housing to support new tenants and work with Access and partner agencies to provide payment advice and guidance and debt and financial advice through all channels available.
SDV_021	% of applications considered within time under scheme of delegation	<b>Aim to Maximise</b>	65.00%	<b>88.57%</b>				Monthly	A total of 186 out of 210 applications for the period 1 April 2011 - 30 June 2011 were considered within time under the scheme of delegation.
SDV_022	Development of work program for policy development (Approve Priority)		Approve priority for policy development					Annually	Still to identify policy priorities for 2011-2012.

**To:** Scrutiny Committee  
**Date:** 20 September 2011  
**Author:** Karen Iveson, Executive Director (S151)  
**Lead Officer:** Karen Iveson, Executive Director (S151)

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**Title:** New Homes Bonus

**Summary:** To brief Councillors on the New Homes Bonus Scheme.

**Recommendation:**

**To discuss the New Homes Bonus in light of the report and the impacts identified by councillors, and make appropriate recommendations to the Executive.**

**1. Introduction and background**

The New Homes Bonus (NHB) Scheme commenced in financial year 2011-12. DCLG has set aside nearly £1 billion over the Comprehensive Spending Review period for the scheme, including nearly £200 million in year one and £250 million for each of the following three years. Funding beyond those levels will come from formula grant.

**2. The Report**

2.1 The New Homes Bonus (NHB) is an incentive to local authorities to increase housing supply by rewarding them with additional grant, equal to the national average for the council tax band on each additional property (either new build or an empty property brought back into use). The grant is paid for the following six years as a non ring fenced grant.

2.2 There will be an enhancement for affordable homes from 2012-13 - £350 per annum for an additional affordable home. Payments are made based on information published in October for the previous financial year (i.e. 2010/11 data will be published in October 2011 and used for payment in 2012/13).

2.3 Local authorities can decide how to spend the funding in line with local community wishes. The Government expects local councillors to work closely with their communities to understand their priorities for

investment and to communicate how the money will be spent and the benefits it will bring.

#### 2.4 Questions raised by Councillors:

<b>Cllr</b>	<b>Question</b>
Pearson	A report in the press recently states that the country is lagging behind in the supply of new houses. There seems to be no interest in the parts of Selby where either planning permission has been granted or land has been set aside for development so how is Selby going to gain from this bonus?
Pearson	Are the properties that are being built between Gowthorpe and Brook Street going to attract the NHB?
Chilvers	Brayton has developed at a considerable pace, so much so that its cricket field and football field are now covered by massive housing developments. Consequently with the village still growing there is only one small rough play area large enough for a soccer pitch. The parish council would love to see a sport area in the village catering for both young and old and money from this scheme could help such a project. In the past 106 monies have been used for the development of a small play area and play equipment.

2.4 For information a breakdown in the 2011/12 Council Tax Base growth is shown at Appendix A.

2.5 The Council has been awarded £445k in new Homes Bonus for 2011/12 - the basis of calculation is shown at Appendix B. This has not, as yet, been included within the Council's spending plans although this will form part of the forthcoming budget round.

### 3. Conclusions

3.1 A discussion will take place in relation to the Medium Term Financial Plan and consideration on how to allocate/use the funding to support delivery of the Corporate Plan. There is therefore an opportunity for Scrutiny Committee to feed in its views in advance of the Executive's discussions.

**Contact Officer**  
**Karen Iveson – Executive Director (S151)**

**Appendix A: Breakdown of the 2011/12 Council Tax Base Growth**  
**Appendix B: Basis of Calculation and Financial Implications**

**Growth in Council Tax Base****CEF Area - by Parish****Tadcaster & Villages**

	Oct-09	Oct-10	Net Increase	%
Appleton Roebuck & Acaster Selby (Joint PC)	363	363	0	0.00%
Barkston Ash	208	212	4	1.92%
Bilborough	165	166	1	0.61%
Bolton Percy, Colton & Steeton (Joint PC)	227	227	0	0.00%
Healaugh & Catterton (Joint PC)	101	98	-3	-2.97%
Newton Kyme cum Toulston	120	118	-2	-1.67%
Oxton	10	10	0	0.00%
Saxton Cum Scarthingwell & Lead (Joint PC)	231	236	5	2.16%
Stutton with Hazelwood	391	392	1	0.26%
Tadcaster Town Council	2179	2188	9	0.41%
Towton (Joint PC - Grimston, Kirby Wharfe & Towton)	176	177	1	0.57%
Ulleskelf	333	332	-1	-0.30%
<b>Sub-total</b>	<b>4504</b>	<b>4519</b>	<b>15</b>	<b>0.33%</b>

**Southern Area**

Balne	94	95	1	1.06%
Beal	261	264	3	1.15%
Burn	196	199	3	1.53%
Camblesforth	504	503	-1	-0.20%
Carlton	662	669	7	1.06%
Chapel Haddlesey	89	89	0	0.00%
Cridling Stubbs	68	68	0	0.00%
Drax	147	150	3	2.04%
Eggborough	637	653	16	2.51%
Gateforth	108	107	-1	-0.93%
Hambleton	690	710	20	2.90%
Heck	86	85	-1	-1.16%
Hensall	308	314	6	1.95%
Hirst Courtney	107	109	2	1.87%
Kellington	304	308	4	1.32%
Kirk Smeaton	200	202	2	1.00%
Little Smeaton	130	134	4	3.08%
Long Drax	42	43	1	2.38%
Newland	81	76	-5	-6.17%
Stapleton	26	29	3	11.54%
Temple Hirst	44	42	-2	-4.55%
Thorpe Willoughby	929	936	7	0.75%
Walden Stubbs	31	31	0	0.00%
West Haddlessey	91	90	-1	-1.10%
Whitley	370	372	2	0.54%
Womersley	169	171	2	1.18%
<b>Sub-total</b>	<b>6374</b>	<b>6449</b>	<b>75</b>	<b>1.18%</b>

**Eastern Area**

Barlby	1584	1586	2	0.13%
Biggin	59	57	-2	-3.39%
Cawood	636	643	7	1.10%
Church Fenton	495	503	8	1.62%

**CEF Area - by Parish**

	Oct-09	Oct-10	Net Increase	%
Cliffe	480	486	6	1.25%
Escrick	462	466	4	0.87%
Hemingbrough	711	710	-1	-0.14%
Kelfield	174	174	0	0.00%
Little Fenton	46	45	-1	-2.17%
North Duffield	483	497	14	2.90%
Riccall	866	872	6	0.69%
Ryther cum Ossedyke	97	99	2	2.06%
Skipwith	125	129	4	3.20%
Stillingfleet	181	181	0	0.00%
Thorganby	147	148	1	0.68%
Wistow	493	500	7	1.42%
<b>Sub-total</b>	<b>7039</b>	<b>7096</b>	<b>57</b>	<b>0.81%</b>

**Western Area**

Birkin	55	59	4	7.27%
Brotherton	232	232	0	0.00%
Burton Salmon	196	196	0	0.00%
Byram cum Sutton	484	486	2	0.41%
Fairburn	322	323	1	0.31%
Hillam	340	341	1	0.29%
Huddlestone with Newthorpe	29	28	-1	-3.45%
Monk Fryston	424	428	4	0.94%
Sherburn in Elmet	2133	2151	18	0.84%
South Milford	907	903	-4	-0.44%
<b>Sub-total</b>	<b>5122</b>	<b>5147</b>	<b>25</b>	<b>0.49%</b>

**Central Area**

Barlow	272	275	3	1.10%
Brayton	1894	1938	44	2.32%
Selby Town Council	4470	4554	84	1.88%
<b>Sub-total</b>	<b>6636</b>	<b>6767</b>	<b>131</b>	<b>1.97%</b>
<b>Total</b>	<b>29675</b>	<b>29978</b>	<b>303</b>	<b>1.02%</b>

**SCRUTINY COMMITTEE**  
**20 September 2011**

**Basis of Calculation**

The data will be collected by using the Council Tax Base (CTB) form which brings together data on additions, demolitions and empty homes and is already used to calculate formula grant. The number of properties on the current year's CTB form and the previous year's CTB form would be converted to Band D equivalents and the difference would be used to calculate the New Homes Bonus.

The New Homes Bonus Final Scheme design was published on 17 February 2011 and the final payment was announced on 4 April. In future years, provisional and final allocations will be issued alongside the Local Government finance settlement. Grant for houses built or brought back in to use between successive Octobers would be paid from the following April.

The Department for Communities and Local Government statistics on gross affordable housing supply, which are published annually, will be used to calculate the affordable homes enhancement.

This process will be repeated each financial year with each new amount of grant being added to the amount of grant payable in the preceding financial year. The total will not be less than zero.

**Financial Implications**

Using the information from the Council Tax Base forms (373 dwellings) the first six years bonus has been calculated at £2.3m. Future years have been calculated assuming that there will be 300 new homes per year (45 of which will be affordable), 25 empty homes brought back into use and a 2% increase per year in Band D Council Tax average.

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
Year 1	445,327	445,327	445,327	445,327	445,327	445,327	
Year 2		363,350	363,350	363,350	363,350	363,350	363,350
Year 3			370,520	370,520	370,520	370,520	370,520
Year 4				377,930	377,930	377,930	377,930
Year 5					385,340	385,340	385,340
Year 6						392,980	392,980
Year 7							400,630
<b>Total</b>	<b>445,327</b>	<b>808,677</b>	<b>1,179,197</b>	<b>1,557,127</b>	<b>1,942,467</b>	<b>2,335,447</b>	<b>2,290,750</b>

At this stage it is not possible to predict the impact on formula grant and therefore this funding should be treated with caution. The Government has allocated £199.3m of the £200m set aside for 2011/12. With the top up for affordable homes lagging a year behind it is likely that the £250m set aside for 2012/13 to 2014/15 will just be sufficient to cover year 1 commitments. This means that any additional bonus granted from 2012/13 onwards will be top sliced from formula grant and at this stage it is not known what impact this will have on individual authorities.

**Action to date**

Councillors have been made aware of the allocation although this has not as yet been included within our spending plans.





**Report Reference Number S/11/7**

**Agenda Item No: 8**

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**To:** Scrutiny Committee  
**Date:** 20 September 2011  
**Author:** Aimi Brookes, Senior Contracts Officer  
**Lead Officer:** Karen Iveson, Executive Director (S151)

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**Title: Access Selby Service Provision – Waste Collection and Recycling**

**Summary:** It was agreed, at a Scrutiny Committee meeting, to include on the work programme - Access Selby Service Provision and that Waste Collection and Recycling should be considered at the 20 September 2011 meeting.

**Recommendation:**

**Councillors scrutinise the provision of Services within the remit of Access Selby – Waste Collection and Recycling**

**Reason for recommendation**

The Committee ensures the contribution of Scrutiny is effective in supporting service improvement and delivery against district wide and Council priorities.

**1. Introduction and background**

The integrated Streetscene contract with Enterprise began in October 2009 and we are now almost 2 years into this 7 ½ year contract and 6 months into the second full year of alternate weekly collections (AWC's). The new contract saw the service change to same day collections for all residents along with the collection of mixed plastics from the kerbside.

Between 2008/9 (the last full year of weekly refuse collections) and 2010/11 (the first full year of AWC's), the combined recycling rate rose from 36.26% to 43.07%. This is an increase of 6.81% although just short of our target of 44%. The target was difficult to set however as this was the first full year of AWC and was based on just 6 months actual data from the previous year.

During this time there was a reduction in waste to landfill of over 4,500 tonnes (22.5%).

In terms of individual materials there was a 6.6% increase in the amount of paper and card collected, a 19% increase in glass and a 59% increase in

cans. The amount of plastic collected from October 2010 to March 2011 was an increase of 9% on the first six months that plastic collections were introduced, October 2009 to March 2010.

With regards to contractor performance this continues to be closely monitored on a weekly and a monthly basis both through Key Performance Indicators (KPI's) and by analysing the 'avoidable contacts' logged through the Customer Contact Centre.

Some of the main KPI's are around the number of missed collections and these have been showing steady improvement since the start of the contract. In terms of recycling and green waste collections we had reports of just 35 missed box collection and 47 missed green waste collections in July out of a possible 70,000 collections. Performance on refuse for this same month was the best since the beginning of the contract with just 22 missed bins reported out of a possible 70,000 collections.

## 2. The Report

Councillors have been asked if they have any questions to raise with regard to the waste collection and recycling. Questions raised are below:

<b>Cllr</b>	<b>Question</b>
Pearson	Why is it that we only have one location in Selby to recycle drinks cartons – back Micklegate, each time I visit the recycling point the container is overflowing?
Pearson	Flats and Buildings of multiple occupation. To supply each individual household with 2 wheelie bins and 3 boxes is excessive. For these types of properties could large recycling bins be provided in suitable locations for shared use of the occupants.
Pearson	Terraced properties (3 or more attached) due to insufficient space to store the recycling receptacles recycling points should be provided locally and used on a shared basis.
Pearson	Refuse Wagons – once the wagon is full to capacity it travels with the operatives to the disposal point and then returns to the round to complete. With a three man crew this is time wasted for two men until the round is continued. Would it be more efficient to bring another wagon into use once the wagon is full so that the operatives could transfer to the replacement vehicle and continue straight away. There is no need for anyone but the driver to travel to the disposal point.
Pearson	Plastics – these are light and bulky and on windy days become blown about the streets and gardens. The elastic net, on mine at least has lost it elasticity, and will not hold the contents in. A solution to the problem is required.

Pearson	Road side waste bins – how often are these emptied especially outside fast food and convenience shops.
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### **3. Legal and Financial issues**

#### **3.1 Legal Issues**

Any legal issues arising will be identified in the relevant report at the time of consideration by the Committee.

**Contact Officer: Karen Mann**  
**Democratic Services Officer**  
**Selby District Council**  
***kmann@selby.gov.uk***

**To:** Scrutiny Committee  
**Date:** 20 September 2011  
**Author:** Joe O'Sullivan  
**Lead Officer:** Karen Iveson, Executive Director (S151)

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**Title: Section 106 Agreements**

**Summary:** It was agreed, at the Scrutiny Committee meeting, to include on the work programme Section 106 Agreements which should be considered at the 20 September 2011 meeting.

**Recommendation:**

**Scrutiny Committee members gain an understanding of how the Section 106 commuted sums are allocated and spent.**

**Reason for recommendation**

The Committee ensures the contribution of Scrutiny is effective in supporting service improvement and delivery against district wide and Council priorities.

**1. Introduction and background**

Section 106 of the Town and Country Planning Act 1990 allows Local Planning Authorities to enter into a legally-binding agreement or planning obligation in association with the granting of planning permission. The obligation is a Section 106 Agreement.

These agreements are a way of delivering or addressing matters that are necessary to make a development acceptable in planning terms. They are usually used to support the provision of services and infrastructure, such as highways, recreational facilities, education, health and affordable housing.

The scope of such agreements are laid out in the government's Circular 05/2005.

**2. The Report**

In Appendix A, attached, information on how Section 106 commuted sums are allocated and spent are detailed.

Councillors have been asked if they have any questions to raise. The questions are below:

<b>Cllr</b>	<b>Question</b>
Pearson	Who keeps the money and what are the terms required to release it to the local community?
Pearson	Why is its use so prescriptive? i.e. the provision of youth facilities

**Contact Officer: Karen Mann**  
**Democratic Services Officer**  
**Selby District Council**  
***kmann@selby.gov.uk***

**Appendix A – Review of Section 106 Commuted Sums information sheet**

<b>Scrutiny Committee</b> <b>20 September 2011</b>
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## **Review of how Section 106 Commuted Sums are allocated and spent**

### **Issue details**

Section 106 of the Town and Country Planning Act 1990 allows Local Planning Authorities to enter into a legally-binding agreement or planning obligation in association with the granting of planning permission. The obligation is a Section 106 Agreement.

These agreements are a way of delivering or addressing matters that are necessary to make a development acceptable in planning terms. They are usually used to support the provision of services and infrastructure, such as highways, recreational facilities, education, health and affordable housing.

The scope of such agreements are laid out in the government's Circular 05/2005. Matters agreed as part of a S106 must be:

- relevant to planning
- necessary to make the proposed development acceptable in planning terms
- directly related to the proposed development
- fairly and reasonably related in scale and kind to the proposed development
- reasonable in all other respects.

### **Planning Policy**

Policy CS6 of Selby District Local Plan refers to Developer Contributions to Infrastructure and Community Facilities ensuring that developers provide for or contribute to the provision of infrastructure and community facility needs that are directly related to a development, and to ensure that measures are incorporated to mitigate or minimise the consequences of that development. The Council's requirements in relation to the provision of recreation open space are set out in a separate policy RT2 of Selby District Local Plan.

The Council's Developer Contributions Supplementary Planning Document was adopted in March 2007 and was intended to provide information and guidance to landowners, developers and other interested bodies and persons on how the Council will deal with the issue of developer contributions.

### **How Developer Contributions are allocated and spent**

The Supplementary Planning Document makes reference to provision/contributions to such matters as Affordable Housing, Recreation Open Space, Waste and Recycling Facilities, Education Facilities, Primary Health Care Facilities, Community Facilities, Transport/Highway Infrastructure, Local Employment Skills Training and Enhancement

of the Public Realm. Each provision/contribution is referred to below within the context of how they are allocated and spent.

### **Affordable Housing**

PPS 3 sets out the national planning policy framework for delivering the Government's housing objectives. Paragraphs 27 to 30 of PPS 3 refer to Affordable Housing. Paragraph 29 requires LDD documents to set targets for the amount of affordable housing required, size and type, the range of circumstances in which affordable housing is required and the approach seeking developer contributions. In the meantime it sets a national indicative minimum site size threshold as 15 dwellings.

Policy H4 of the Regional Spatial Strategy requires the region to increase its provision of affordable housing in order to address the needs of local communities. It sets a provisional target of over 40% in North Yorkshire Districts

The Council's preferred option for the provision of Affordable Housing is currently an on site provision and therefore it is un-usual for the Council to receive commuted sum in lieu of the provision of Affordable Housing unless Overage forms part of the Section 106 Agreement. If this is the case then the commuted sum is allocated to and spent on the provision of Affordable Housing.

However for information Policy CP5 of the emerging Core Strategy does refer to sites below the threshold of 10 dwellings a commuted sum will be sought to provide affordable housing within the District. If this policy remains unaltered from the Examination In Public then in the future commuted sums will be provided for affordable housing provision but the commuted sum will only be allocated and spent on the provision of affordable housing.

### **Waste and Recycling Facilities**

For all new residential development dwellings are required to accommodate refuse bins and recycling boxes with residential developments of 4 dwellings or more developers to provide bins and boxes at their own cost. For large –scale commercial developments to make provision for sustainable waste and recycling facilities. A commuted sum for waste and recycling is required in lieu of this provision and the commuted sum is allocated to and spent on the provision of the waste and recycling facilities.

### **Education Facilities and Primary Health Care Facilities**

For residential development of 25 dwellings or more in Selby, Tadcaster and Sherburn in Elmet and for residential development of 15 dwellings or more in the remaining rural areas the Education Authority and the PCT are consulted and the need for provisions/contribution ascertained. Any commuted sum to be paid towards Education Facilities or Primary Health Care Facilities are usually paid direct to the County Council or PCT if they are a party to the agreement and therefore the District Council are not involved in the allocation or the spending of such commuted sums.

### **Transport/Highway Infrastructure**

There is no specific threshold for when transport/highway infrastructure improvements or a commuted sum are required in lieu of highway improvements. Each case is determined on its own merits in consultation with the Highway Authority however any commuted sum to be paid towards highway improvements is paid direct to the Highways Authority and the District Council have no involvement in the allocation and spending of such commuted sums.

### **Community Facilities**

For residential development of 25 dwellings or more in Selby, Tadcaster and Sherburn in Elmet and for residential development of 15 dwellings or more in the remaining rural areas community facilities may be required depending on the assessment of local need. Community Facilities will need to be directly related to the impacts of the new development and whether a contribution or provision on site is sought is subject to negotiations.

### **Recreation Open Space**

Policy RT2 of the Selby District wide Local Plan refers to public open space and the requirements for its provision. This policy sets the threshold for the provision of recreational open space on new residential development of 5 or more dwellings. The Council's preferred option is determined by negotiation but the options are:

- On site 60 sq metres per dwelling comprising Youth and Adult Facilities, Leisure/Amenity Space, Children's casual Play and Children's Equipped Play.
- Off site new provision: £1,095 per dwelling
- Off site upgrading of existing provision £991 per dwelling
- A mixture of the above.

Policy RT2 of the Selby District Local Plan sets the following basis for how Recreational Open Space is allocated:

- For schemes of more than 4 dwellings up to and including 10 dwellings, through a commuted payment to enable the District Council to provide new or upgrade existing facilities in the locality.
- For schemes of more than 10 dwellings but less than 50 dwellings, the following options would be available subject to negotiation and the existing level of provision in the locality;
  - i. Provide open space within the site
  - ii. Provide open space within the locality
  - iii. Provide open space elsewhere
  - iv. Where it is not practical or not deemed desirable for the Developers to make provision within the site the District Council may accept financial contribution to enable provision to be made elsewhere.
- For schemes of 50 dwellings or more, provision within the site will normally be required unless deficiencies elsewhere in the settlement merit a combination of on-site and off site provision.



Once the above has been determined and for example a commuted sum is deemed appropriate if pre-application discussions have not taken place then consideration should be given to whether the commuted sum will be in the form of an upgrade to existing open space or the provision of new open space. To this mean consultation takes place with the Parish or Town Council to determine this matter.

Annex B of the Developer Contributions Supplementary Planning Document sets out the Council's long established system of administering the provision of off site open space in relation to the Parish Funds. The basic procedure is as follows:

- Council inform the developer on the need for open space either through pre-application discussions or when a planning application is submitted.
- During the application stage the case officer for the planning application determines the level of contribution or on site provisions required in accordance with the Development Plan.
- If planning permission is granted the commuted sum is secured by a Section 106 Agreement.
- If the Section 106 Agreement is not specific to a particular scheme then the contribution is received in the relevant Parish Fund.
- Bids are received from the Parish Council or relevant organisation to use the commuted sum for its intended purpose and the Bids assessed in accordance with Annex B of the SPD.
- Allocating funds is based on the criteria of paragraph 5 of annex B of the SPD.

### **Local Employment Skills Training**

The Council will seek developer contributions in pursuance of economic development strategies and policies where it can be demonstrated as reasonable and justified to do so. Local Employment Skills Training will need to be directly related to the impacts of the new development and whether a contribution or provision on site is sought is subject to negotiations. Therefore a if commuted sum for Local Employment Skills Training is required in lieu of this provision and the commuted sum is allocated to and spent on the provision of the Local Employment Skills Training.

### **Enhancement of the Public Realm.**

The Council will seek developer contributions in pursuance of environmental enhancement strategies and policies where it can be demonstrated as reasonable and justified to do so. Enhancement of the Public Realm will need to be directly related to the impacts of the new development and whether a contribution or provision on site is sought is subject to negotiations.

### **Community Infrastructure Levy**

The Community Infrastructure Levy is a new levy that local authorities can choose to charge on new developments in their area and this has implications for the allocations and spending of Section 106 commuted sums as the use of Section 106 Agreements will be restricted with affordable housing continued to be delivered through Section 106 Agreements rather than the Levy. Legislation to restrict the use of Section 106 Agreements are to come into effect from April 2014 or as soon as a charging authority

starts to charge the levy. Charging authorities must produce a charging schedule which sets out the rate of levy and I understand that preliminary work has started by the Policy team in the allocations DPD in relation to the charging schedule.

### **Financial Implications**

There are no direct financial implications of the review of how commuted sums are allocated and spent however if we can not audit how the Authority are spending commuted sums associated with planning applications the authority may be subject to legal challenge and incur associated costs

**Scrutiny Committee Work Programme 2011/12**

<b>Date of Meeting</b>	<b>Topic</b>	<b>Action Required</b>
21 June 2011	Time of Meetings	Agreed to start at 5:00pm for six month trial
	Work Programme	Agreed
	Year End Performance	Noted
27 July 2011	Transport Provision – i) April 2011 Round of Cuts to Bus Services and impact on Communities	To scrutinise the provision of transport across Selby District
	New Homes Bonus	To scrutinise the impacts on Selby District
20 September 2011	Access Selby Service Provision i) Waste Collection and recycling.	To scrutinise an aspect of service provision by Access Selby
	Crime and Disorder Review	To review with representatives from the Police, the levels of crime and disorder across Selby District
	1 <sup>st</sup> Quarter Interim Corporate Plan Review	To review performance against the Corporate Plan
	New Homes Bonus	To review how the New Homes Bonus Scheme works

	Section 106 Agreements	To review how Section 106 money is allocated and spent.
22 November 2011	Nigel Adams MP (virtual meeting)	Subject to availability. To ask questions of the Selby and Ainsty MP regarding issues of concern for councillors.
	2 <sup>nd</sup> Quarter Corporate Plan Report.	To review performance against the Corporate Plan
	Crime & Disorder Update	Quarterly review of Crime & Disorder – NYPA and CSP
	Countryside Management	To continue reviewing the countryside management strategy
	Access Selby Service Provision <ul style="list-style-type: none"> <li>• Leisure Provision – WLCT</li> </ul>	To scrutinise an aspect of service provision by Access Selby
20 March 2011	Access Selby Service Provision <ul style="list-style-type: none"> <li>• Access Selby</li> <li>• Communities Selby</li> </ul>	To scrutinise an aspect of service provision by Access Selby
	Health Service Provision	To discuss the provision of Health Services across the district.
	Crime & Disorder Update	Quarterly review of Crime & Disorder – NYPA and CSP
	3 <sup>rd</sup> Quarter Corporate Plan Report.	To review performance against the Corporate Plan
	Scrutiny Annual Report 2011/12 and Work Programme 2012/13	To discuss the Scrutiny Annual Report for 2011/12 and to agree the draft work programme for 2012/13

- Please note that any items ‘called in’ will be considered at the next available meeting.
- Councillor Call For Action will also be considered as the next available meeting.